

HONOR Pad 10

User Guide

HONOR

Contents

Get Familiar

Change Navigation Method	1
Migrate Data from the Old Device to the New Device	2
Learn about Lock Screen and Unlock	2
Connect to the Mobile Network	3
Connect to the Wi-Fi Network	4
Learn about the Home Screen	5
Learn about Common Icons	9
View and Disable Notifications	11
Adjust the Volume	12
Power On/Off and Restart	12
Charge Your Tablet	13

HONOR Connect

Smart Collaboration	15
MagicRing	16
Connected Apps	18
Connected Call	19
Connected Notification	20
Connected Input	21
Connected Camera	22
Network sharing	23
Cross-device service use	23
Screen sharing	24
Screen Sharing between HONOR Phone and Tablet	25
Easy Projection	27
HONOR Print	27
HONOR Share	28
Write and Draw with Stylus	30
Log in to HONOR ID	31

Video Creation

Photography Basics	32
Take Photos	33
Shoot Videos	37
Edit Images	39
Edit Videos	41
View Images and Videos	43

Enjoy Smart Life

Magic Text	50
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HONOR Magic Portal	51
Magic Capsule	53
Audio Channel Switching with One Tap	54
Enable Frequently Used Features of the App Fast	55
Screenshot and Screen Recording	55
Process Tasks in Multi-window Simultaneously	57
Apps	62
Contacts	62
Phone	64
Calendar	67
Clock	69
Notepad	70
HONOR Docs	75
Recorder	78
Email	79
Calculator	80
App Twin	81
System Manager	81
Device Clone	81
Tips	82
Wi-Fi	83
Bluetooth	84
Mobile Network	85
More Connections	86
Personalized home screen & more	89
Display and Brightness	94
Sounds	98
Notifications	99
Biometrics & Password	101
App	102
Battery	103
Storage	105
Security	106
Privacy	107
Accessibility	109
Set Multi-User	116
System & Updates	117
About Tablet	121

Get Familiar

Change Navigation Method

Use the Navigation Dock to Operate the Tablet

Go to **Settings > System & updates > System navigation** , and enable **Navigation dock**.

After the Navigation dock button appears, you can:

- Drag the button to your desired position.
- Touch the button to go back.
- Touch and hold the button, then release it to go back to the home screen.
- Touch and hold the button, then swipe left or right to view recent tasks.

Change the System Navigation Mode

Use gesture navigation

Go to **Settings > System & updates > System navigation** and select **Gestures**.

You can:

- Return to the parent menu: Swipe inward from the left or right edge of the screen.
- Return to the home screen: Swipe up from the middle of the bottom edge of the screen.
- Access multitasking: Swipe up from the bottom edge of the screen and pause.
- Close a task: In the multitasking interface, swipe up on a task card. Swipe down on a card to lock the task, locked tasks will not be cleared in batches by tapping  in the multitasking interface.
- Fast app switching: Swipe across the bottom of the screen in an arc to switch between apps; or turn on the **Slide across bottom to switch apps** switch, then swipe across the bottom of the screen.

Use Three-key Navigation

Go to **Settings > System & updates > System navigation** and select **Three keys**.

After you enable the Three-key Navigation, you can:

- Tap  to go back to previous page or quit an app.
- Tap  to return to home screen.
- Tap  to enter “Recent tasks” page.

You can also go to have more operations based on your habits:

- Choose a combination of different navigation keys.

- Tap  (if you want the navigation combination to contain it), and open Control Center.

Migrate Data from the Old Device to the New Device

Use Device Clone to Move Data to Your New Device

Device Clone lets you quickly and seamlessly move all the basic data (including contacts, calendar, images, and videos) from your old tablet to your new tablet.

Migrate Data from a Device

- 1 On your new tablet, open the **Device Clone** app. Alternatively, go to **Settings > System & updates > Device Clone**, touch **This is the new device**, then select old device type.
- 2 Follow the onscreen instructions to download and install **Device Clone** on your old device.
- 3 On your old device, open the **Device Clone** app and touch **This is the old device**. Follow the onscreen instructions to connect your old device with your new tablet by scanning a code or connecting manually.
- 4 On your old device, select the data you want to clone, Follow the onscreen instructions to start cloning.

 **Device Clone** is only available on tablets running Android 7.0 or later, iOS 8.0 or later.

Learn about Lock Screen and Unlock

Lock and Unlock Your Screen

Lock Screen

If you do not operate the tablet for a period of time, the screen will be locked automatically. You can also manually lock the screen by the following:

- Press the power button.
- Tap **Screen Lock** tool to lock the screen. Here is how to add the tool:
 - Pinch two fingers on the home screen to enter the editing interface, tap **Cards**, slide to the bottom of the card list and go to **Classic widgets > Widgets**, and add **Screen Lock** to the home screen.

Set the Screen Timeout Period

Go to **Settings > Display & brightness > Sleep** and select a screen timeout period.

Turn On the Screen

You can turn on the screen in any of the following ways:

- Press the Power button.

- Go to **Settings > Accessibility features > Shortcuts & gestures > Screen On/Off**, and enable **Raise to wake** or **Double-tap to wake**

Unlock the Screen with Password

Once the screen is turned on, swipe up from the middle of the screen to display the password input panel. Then, enter your lock screen password.

Use Face Unlock

Turn on the screen and align it with your face. Your tablet will unlock once your face is recognized.

Launch apps from the lock screen

You can launch common apps, such as Camera, Calculator, and Timer from the lock screen.

- Light up the screen, touch and hold the Camera icon at the lower right corner and swipe up to open **Camera**.
- Light up the screen, swipe up from the bottom edge of the screen to open the quick operation panel, tap an icon to launch the app. This include **Calculator**, **Timer**, etc.

Display Your Signature on the Lock Screen

Go to **Settings > Home screen & style**, touch **Lock screen signature**, then type text to display on the lock screen.

To remove the signature, touch **Lock screen signature** and delete the text.

Connect to the Mobile Network

Enable or Disable Airplane Mode

You can enable or disable Airplane mode using any of the following methods:

- Swipe down from the top right of the screen to open the Control Center. Tap  to enable or disable **Airplane Mode**.
- Go to **Settings > Mobile network** and toggle on or off **Airplane mode**.

After you turn on the Airplane mode for the first time, Wi-Fi and Bluetooth on your tablet will be turned off automatically.

If allowed by the airline, you can manually turn on or off Wi-Fi and Bluetooth on your tablet.

-  Data services are not supported on Wi-Fi only tablets.
- Calling services are not supported on Wi-Fi only tablets.
- SMS messaging services are not supported on Wi-Fi only tablets.

Share Your Network via Bluetooth

- 1 Go to **Settings > Bluetooth**, and enable **Bluetooth**. Select a device, then follow the onscreen instructions to complete pairing.
- 2 Go to **Settings > Mobile network > Personal hotspot > More**, and enable **Bluetooth tethering**.
- 3 On the **Bluetooth** settings screen of the paired device, touch  next to the name of your device, then enable **Internet access** to share your network.

Connect to the Wi-Fi Network

Introduction to Wi-Fi

Connecting to the Internet over Wi-Fi is an effective way to save mobile data.

Access Wi-Fi Network

-  Please be cautious when accessing free Wi-Fi in public places to avoid potential safety hazards such as privacy leakage and property loss.

Enter PIN to connect to Wi-Fi network

- 1 Go to **Settings > WLAN** and turn on **WLAN**.
- 2 On the setting page, you can connect to a Wi-Fi network by any of the following methods:
 - Tap the Wi-Fi network that you want to connect to under **AVAILABLE NETWORKS**. If an encrypted network is selected, you need to enter the password.
 - Pull down to the bottom of the menu, tap **Add network**, and follow the screen prompts to enter the network name and password to complete the connection.

When the status bar displays , it indicates that the tablet is accessing the Internet through Wi-Fi.

Connect via scanning QR code

- 1 Go to **Settings > WLAN** and turn on **WLAN**.
 - 2 Go to the **WLAN** setting page on the tablet that shares the network, tap the network that is connected, and get the QR code.
 - 3 Scan the QR code on the tablet to be connected to the network and follow the prompts to access the network.
-  Some encrypted networks may not support connection by code scanning. Please refer to the actual situation.

Transfer Data Using Wi-Fi Direct

You can use Wi-Fi Direct to transfer data between HONOR devices. Wi-Fi Direct allows you to transfer large files to a nearby device more quickly than Bluetooth and without having to pair the devices.

- 1** On the receiving device, go to **Settings** > **WLAN** and enable **WLAN**.
- 2** Go to **More settings** > **WLAN Direct** to start searching for nearby devices that have enabled Wi-Fi Direct.
- 3** On the sending device, touch and hold to select the files you want to share, touch , and select **WLAN Direct**.
 ⓘ These steps may be different if you are sharing files directly from an app.
- 4** Touch the icon of the receiving device to establish a connection, then share the files.
- 5** On the receiving device, accept the Wi-Fi Direct transfer request.

Learn about the Home Screen

Explore your home screen

On the home screen, you can:

- Check the status of your tablet or view notifications on the status bar at the top of screen.
- Swipe left and right to check apps, on-screen cards, and widgets.

You can pinch with two fingers on the home screen, and go to **Settings** to change the layout style.

Service cards

Keeping informed with important information and one touch to access frequently used features without opening apps. The multi-style cards distinguish your home screen from others.

Apps supporting service cards have an indicator bar by default at the bottom (go to **Settings** > **Home screen & style** > **Home screen settings** to enable or disable **Show card bar**).

Add service cards by editing the home screen

Pinch two fingers on the home screen to enter the edit screen, tap **Cards**, select **Gallery**, **Weather**, or others, swipe left and right to select your preferred style, tap **ADD TO HOME SCREEN**.

Swipe up app icons to add service cards

Swipe up app icons supporting service cards, unfold service cards (tap other areas to collapse), and tap  in the upper right corner of the card to pin it to the home screen.

Edit Service Cards

Using Notes as an example, you can edit the cards in the following way:

Long press the Notes card and select Edit Card in the pop-up list to select the category of Notes.

Desktop Cards Stack

Drag a card to another one of the same size to create a stack. This feature supports stacking up to 10 cards. Drag a card to a card set containing cards of the same size. The stacked cards are automatically expanded, and you can set the stacking order for the cards. You can also:

- Switch cards: Swipe up or down the stacked cards to view all the cards.
- View cards: Tap a card to view the details.
- Expand cards: You can expand all the cards with a long slide up or down.
- Remove cards: Press and hold a card and then select to remove it.
- Remove a card set: Press and hold stacked cards and select to remove the card set.

Remove service cards

Long press the service card, select **Remove** in the pop-up list, then tap **Remove** in the confirmation box to remove the card.

Big folders

Store your apps in a big folder. You can access them without having to open the folder, making the home screen more efficient to interact with.

Switch to Large Folder

Press and hold a small folder and tap **Enlarge**.

 If there are more than 12 apps in the folder, a cascaded icon will be displayed at the lower right corner.

Enable App in the Large Folder

Tap the app icon in the large folder to enable the app.

Tap the cascaded icon at the lower right corner of the large folder to expand the large folder and view or open more apps.

More Operations for Large Folder

Rename large folders: Long press a large folder to rename it.

Add or remove apps: Open the large folder, tap , and follow the on-screen instructions to add or remove apps.

Switch to Small Folder

Long press the large folder and tap **Shrink** to switch it to a small folder.

App Suggestions

App Suggestions recommend apps that you need for your daily life. Based on your current needs, making it more efficient to access the apps and services.

Enable App Suggestions

App Suggestions card is pre-installed on the home screen by default.

Go to **Settings > HONOR AI > AI Suggestions > App Suggestions**, make sure the switches of the apps supporting **App Suggestions** are turned on.

Add App Suggestions to the Home Screen

You can select the bigger **App Suggestions** card for more accurate recommendations and a better experience.

Pinch two fingers on the home screen to enter the edit screen, tap **Cards**, and select **AI Suggestions**. Swipe left and select the 2*4 **App Suggestions** card style, then tap **ADD TO HOME SCREEN**. If there is no space on the home screen, **Cards** will be added to another screen.

Stop the app from being recommended

Take **Settings** as an example:

Go to the **AI Suggestions** card on the home screen, long press the **Settings** app until the dialog box appears, and tap **Not interested > OK**. The **Settings** app will not be recommended any more.

Personalize Your Home Screen

Tailor your Home screen to suit your needs and preferences. With customized shortcuts for apps and individual app features, access to a wide range of services is just a tap away. Whether it's office tools, video streaming, payment apps, or fitness routines, every scenario is within easy reach. You can also adjust the size of your folders to your liking and express your style.

Expand Quick Access to Atomic Services

- 1 Long press the desired app icon, then release it to enter edit mode .
- 2 Drag any corner  to expand quick access to atomic services, such as scanning or displaying payment codes.

3 Tap the desired services to access it instantly.

Edit Quick Access to Atomic Services

When expanded, long press the card, then tap **Edit shortcuts** to access the following operations:

- Long press a quick access in the **Display** list to adjust its order.
- Drag a quick access from the **Hide** list to Display list, or vice versa, to change its visibility.

Personalize Folder Icon Sizes

Long press a folder icon to enter edit mode , then drag any corner of the icon to change its size and shape according to your preference.

Bottom navigation bar

- 1** Open **Settings**, search **Global Taskbar**, ensure **Global Taskbar** is enabled.
- 2** Swipe up and pause at the bottom edge of the app window on a tablet or foldable screen (in unfolded state) to bring up the bottom navigation bar. The bottom navigation bar allows you to quickly open apps, enter split-screen mode, and use floating windows, among other features.

 This feature is not supported in **Three keys** mode.

Launch Apps From Dock

Dock displays all your apps, including pinned apps and recently used apps.

Tap an app icon in Dock to access the app.

Access Split Screen From Dock

Press and hold an app icon in the Dock, then drag it to either the long edge to enter split screen.

Access Floating Windows From Dock

Press and hold an app icon in the Dock, then drag it to the center screen to enter floating windows.

Boost Your Productivity with the Productivity Layout

Using the tablet's new productivity layout, you can put your 10 most frequently used applications in the application bar at the bottom of the home screen and quickly open the most recently used applications, making it easy to select frequently used office software when working to improve your efficiency. The application bar in the productivity layout is divided into two parts: the left contains the permanent applications and the right the recent applications. You can drag the separating line between these two parts to expand the application bar and customize the number of applications shown for your convenience.

- **Customize the permanent application bar:** You can use the default apps or add/remove them according to your needs.
- **Customize the recent application bar:**
Drag the separating line to show more or hide recent apps.
- **Hide the recent application bar:** You can manually remove all apps from the recent application bar or go to **Settings > Home screen & style > Home screen settings** and turn off **Show recent apps**. After this, the recent application bar will be disabled.

Control Center

You can use the tablet's shortcut functions or make quick settings in the **Control Center**. Swipe down from the top right of the screen to open the Control Center. Swipe down from the top middle or left of the screen to open the Notification Center. Swipe left or right on the blank space to switch between them.

Use Shortcut Switches

Tap the shortcut switch to enable or disable its function. Tap & hold on the shortcut switch to quickly enter the setting page of the function (if there is a setting page). For example, tap & hold on **WLAN**, you can directly enter “**Settings > WLAN**” setting page.

Slide down the bottom icon of the shortcut switch panel to show more shortcut switches.

Apply AI Suggestions shortcut switch

Tablet can intelligently sense the usage frequency and scenarios of shortcut switch. At the right time, frequently used shortcut functions can be displayed in the shortcut switch recommendation area to save time searching. As the usage time increases, the recommendations become more and more accurate.

You can also independently edit the shortcut switch recommendation area so that the desired shortcut switches can be permanently displayed in this area.

Customize Control Center

- **Customize AI Suggestions panel and Switch panel:** Tap  > **Edit shortcut switch**, and tap & hold on the shortcut switch icon and drag it to sort, add or hide, and then tap **Done**.
- **Hide or show the device collaboration page of MagicRing:** tap  > **Hide MagicRing** (or **Show MagicRing**), to close or show the entrance of the device collaboration page of MagicRing.

Learn about Common Icons

Learn About Common Notifications and Icons

 The network status icon may vary depending on your region or network service provider.

Different products support different functions. The following icons may not appear on your tablet. Please refer to the actual situation.

	Connected to 4G network		Connected to 3G network
	Connected to 2G network		HSPA+ connected
	HSPA connected		Roaming
	Full signal		No SIM card
	Data saver enabled		Connected to hotspot
	Hotspot enabled		Connected to both 2.4 GHz and 5 GHz Wi-Fi networks
	Connected to Wi-Fi network		Connected to Wi-Fi 6 network
	Automatic network switching through Wi-Fi+		Connected to both 2.4 GHz and 5 GHz Wi-Fi 6 networks
	No battery		Hotspot disconnected
	Charging		Battery low
	SuperCharge		Quick charge
	Power Saving mode enabled		Bluetooth enabled
	Connected to Bluetooth device		Digital Balance enabled on the tablet
	More information		Other Bluetooth device battery
	Bluetooth headset battery		Bluetooth hearing aids battery
	Bluetooth speaker battery		Bluetooth stylus battery
	Positioning service enabled		Connected to VPN network
	Connected to earbuds		Eye Comfort enabled

	Ongoing call		Unable to connect to the voice channel. Unable to answer or make calls
	Missed call		VoLTE enabled
	Mute		New message
	NFC enabled		Vibration mode
	Syncing data		Do Not Disturb enabled
	Performance mode enabled		Data sync failed
	Calendar reminder		New email
	Alarm enabled		Blocked calls or messages
	Airplane mode enabled		

View and Disable Notifications

View and Clear Notifications

Check Notifications

When there are any notification reminders, you can unlock the screen, and open the Notification Center by swiping down from the top middle or left of the screen to view the messages.

Clear Notifications.

- If you don't want to check a notification, you can swipe it right to clear it.
- If there are too many to clear, you can tap  on the bottom of the Notification Center to clear them all.

 Some system notifications and notifications from apps running in the foreground cannot be cleared.

Do not show notification

To not get disturbed by notifications, swipe left on the notification you want to process,

and tap , you can select:

- **USE GENTLE NOTIFICATIONS**
- **DISABLE NOTIFICATIONS**
- **MORE SETTINGS**

-  Some system notifications and notifications from foreground apps cannot be closed or delayed.
- Different apps may support different options, please refer to the actual situations.

Set Display Style of Notification Panel

Go to **Settings > Notifications & status bar** and set the display style of the notification panel in the **Lock screen** area.

Adjust the Volume

Adjust Sound Settings

Press a Volume Button to Adjust the Volume

Press the Volume up or down button to adjust the volume.

Set the Default Volume

Go to **Settings > Sound**, and you can then set the volume for the following items:

- **Notifications**
- **Alarms**
- **Music, Videos, Games**

-  Calling services are not supported on Wi-Fi only tablets.

Press the Power Button to Mute Your Device When It Rings

When your tablet rings for an incoming call or alarm, you can press the Power button to mute it.

Set up More settings

Go to **Settings > Sound > More sound settings** and explore more ways to alert. Such as **Screen lock**, **Screenshot**.

Power On/Off and Restart

Power Your Device On and Off

To power off your device, press and hold the Power and Volume up button, touch **Power off** and **Touch to power off**.

To power on your device, press and hold the Power button for a few seconds until your device displays the logo.

Restart Your Device

Restart your device on a regular basis to clear the cache and keep the device in an optimal state. A restart can sometimes resolve the issue when your device encounters a problem. Just press and hold the Power and Volume up button, then touch **Restart** and **Touch to restart**.

Charge Your Tablet

Charge Your Tablet

Your tablet will alert you when it is running out of power. Please make sure to charge your tablet in time to prevent it from turning off automatically when the power runs out.

Precautions for Charging

- Charge your tablet using the standard adapter and USB cable that came with your device. Using other chargers or USB cables may cause repeated restarts, slow charging, overheating, or other undesirable effects.
- Your tablet will automatically run a safety check when a charger or other device is connected to the USB port. If moisture is detected in the USB port, your tablet will automatically activate safety measures and limit charging. Disconnect your tablet from the USB port and wait until the USB port is dry.
- The time required to fully charge the battery depends on the ambient temperature and age of the battery.
- Batteries have a limited number of charge cycles. When the battery life becomes noticeably shorter, go to an authorized HONOR Customer Service Center to replace the battery.
- Do not cover your tablet or charger during charging.
- Your tablet may heat up when you have been using it for an extended period of time, especially in high temperatures. In this case, stop charging, disable some features, and move your tablet to a cool place.
- Please do not use your tablet while it is charging.
- If your tablet does not respond after you press and hold the Power button, the battery may have run out, charge for more than 30 minutes.

Use the Charger that Came with Your Device

- 1** Use the USB cable that came with your tablet to connect your tablet and the adapter.
- 2** Plug the adapter into a power socket.

Charging Your Tablet with a PC

- 1 Connect your tablet to a PC or other device using a USB cable.
- 2 When the **Use USB to** dialog box is displayed on your tablet , touch **Charge only**.
If another option has been set previously, the dialog box will not pop up. Swipe down from the top middle or left of the screen to open the Notification Center, touch **Settings**, then select **Charge only**.

Overview of Battery Icons

You can check the battery level from the battery icon on the tablet screen.

Battery Icon	Battery Level
	Less than or equal to 10% battery remaining.
	11% to 20% battery remaining.
	Charging, 20% to 90% battery remaining.
	Charging, at least 90% battery remaining. If 100% is displayed next to the battery icon, or a charging complete message is displayed on the lock screen, the battery is fully charged.

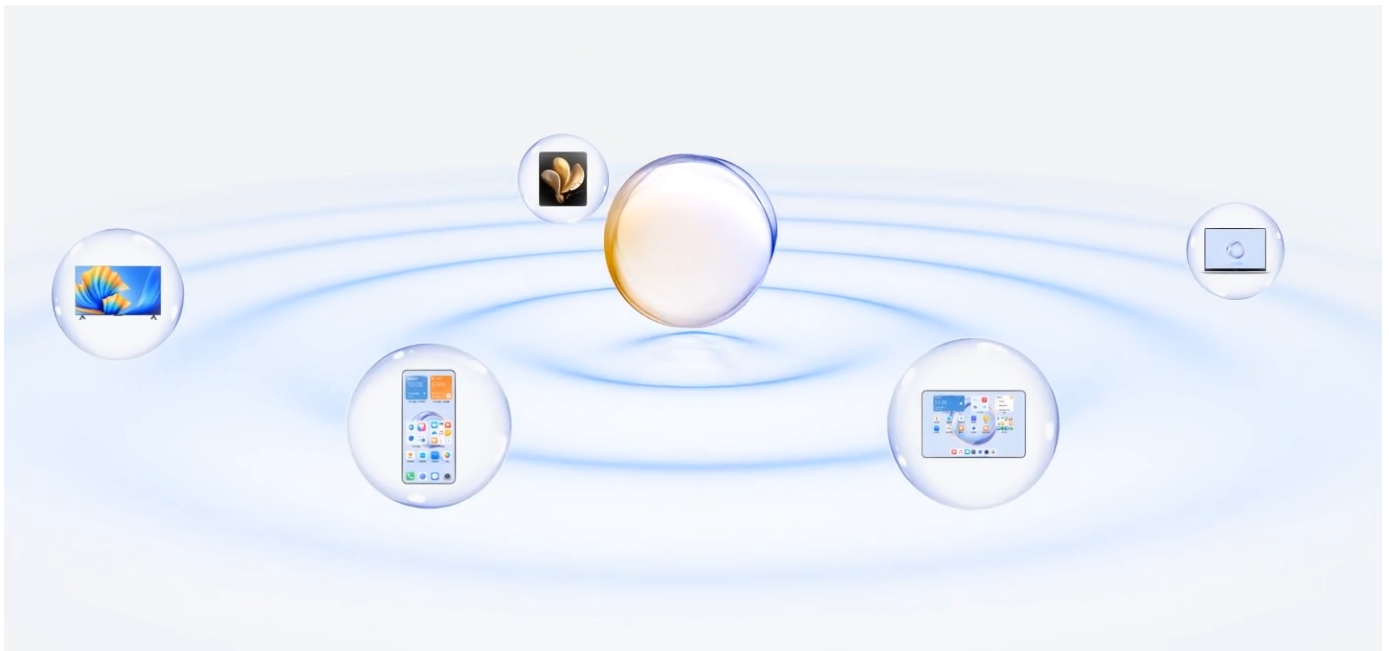
HONOR Connect

Smart Collaboration

Enjoy Smart Life with HONOR Connect

HONOR Connect, based on HONOR-developed MagicRing technology, can make devices collaboration more convenient and efficient.

Devices logged in with the same HONOR ID can discover and automatically connect to each other, forming Magic Ring. Information and services can seamlessly transfer across the devices, fully leveraging each device's advantages and making your life more convenient and efficient. Go to **Settings > HONOR Connect** to learn about the functions supported by the device model and version.



- 1 Connected Apps:** You can transfer an app that you worked on from one device to another one to continue without any interruption. For example, a file being edited on your phone can be seamlessly transferred to a computer to continue editing.
- 2 Connected Call:** You can receive or make phone calls on your tablet or PC so that you won't miss any important calls or stop your current task. For example, you can answer phone calls on your tablet.
- 3 Connected Notification:** You can handle or view phone notifications on your tablet or PC so that you can stay focused on your current work without missing important information. For example, you can close the phone alarm on your computer.

In addition, on **HONOR Connect** Multi-Device Collaboration, you can see nearby devices with the same account in the Magic Ring to create collaboration and transfer apps with ease.

- There is no need to install any additional software or plug-ins or incur additional communication service fees to use **HONOR Connect**.
- Services of **HONOR Connect** may vary with device models and versions.

Connect More Devices with HONOR Connect

First, update all the devices to be connected to the latest version and make sure they all support **HONOR Connect**.

- 1 Log in to the same HONOR ID on your tablet and the device to be connected.
- 2 Toggle on the Wi-Fi and Bluetooth on your tablet and the device to be connected.
- 3 Go to **HONOR Connect**, agree to the user agreement, and make sure the services of HONOR Connect are enabled on your tablet and the device to be connected.

On the setting page of **HONOR Connect** on the phone, the device with “**Nearby**” displayed indicates that it has been connected.

- To ensure a faster and more stable connection, it is recommended to connect devices to the same Wi-Fi.

Manage HONOR Connect of your Phone/Tablet

Go to **Settings > HONOR Connect** on the phone/tablet. On the list of **SERVICES ON THIS DEVICE**, you can enable or disable HONOR Connect on the current device. For example, tap **Connected Apps**, turn off **Connected Apps**, and applications and services from this phone/tablet and either device will no longer flow to each other.

Disable HONOR Connect on your Phone/Tablet

Go to **Settings > HONOR Connect > ⋮ > About** on the phone/tablet, and tap **Disable service** to disable all HONOR Connect services on the device. If you want to restore them, go to **Settings > HONOR Connect** and **Agree** to the user agreement again.

MagicRing

MagicRing

HONOR Connect MagicRing has integrated various devices and services, all accessible and controllable directly from the MagicRing page. With MagicRing, phones, tablets, laptops and other devices linked to the same HONOR ID will automatically appear on the MagicRing page. This enables seamless service transfer across all your MagicRing devices, all managed from a single device. You can also easily transfer apps and files, making the process convenient and efficient.

Enter MagicRing page

Swipe down from the top right of the screen to open the Control Center and tap MagicRing card. If the card of MagicRing in Control Center is deleted, just tap  and select **Show MagicRing**.

MagicRing transfer services

On the MagicRing page, tap each device ball in the MagicRing to see the services provided by the device. Drag the service to another device ball to easily transfer the service. On any device (phone, tablet, computer) that supports the MagicRing page, you can control the transfer services of all devices in the MagicRing.

Get started

Log in to the same HONOR Account on your tablet and nearby devices, turn on Wi-Fi and Bluetooth, and enable **HONOR Connect** in **Settings**. Devices such as watches and headphones need to be paired and connected to other devices.

Transfer services

Through the MagicRing page, you can initiate screen sharing, network sharing and other services.

- 1 On the MagicRing page, tap the device ball to automatically display the service names that the device can provide.
- 2 Tap/drag the service you want to transfer, and drag the service card to the device you want to transfer it to.

 The service may not support transfer to all devices in the MagicRing. When dragging the service card, if the color of the device ball is gray, it means that the service does not support transfer to this device.

Disconnect service transfer

Tap the  on service card or drag the service card adsorbed on the device ball out of the adsorption area to disconnect.

Transfer apps via MagicRing

You can transfer apps across devices via MagicRing.

Getting started

Log in to the same HONOR Account on your tablet and nearby devices, turn on Wi-Fi and Bluetooth, and enable **HONOR Connect** in **Settings**.

Transfer apps

Swipe up with three fingers in the app to enter MagicRing page. A task card will form. Drag it to the target device, and the app will be transferred.

Means of transfer

The means of transfer depend on apps and target devices.

- If the app supports **Connected Apps**, it will be transferred via **Connected Apps**.
- If it does not support **Connected Apps**, how it will be transferred depends on the target device.
 - **From tablet to Vision:** The tablet screen will be projected to the HONOR Vision. You can continue to enjoy the content of your tablet on the Vision.

Connected Apps

Connected Apps

When you edit a note or file, watch videos, or listen to music on your tablet, Connected Apps enables you to seamlessly transfer the current task to other nearby devices with the same HONOR ID. For example, you can continue to edit the note on your PC without interruption.

Availability

Tablets, phones and PCs that support HONOR Connect.

Supported system apps

Notes and Email

Notes Continuation

The Notes that is being edited on your tablet can be transferred to another device for more convenient operation.

Before use

- 1 Log in to the same HONOR ID on the device, turn on Wi-Fi, and and turn on Bluetooth.
- 2 Go to **Settings > HONOR Connect**, ensure the **Connected Apps** is enabled.

Notes continuation

- 1 Edit your Notes on **Notes** of your tablet.
- 2 You will receive a connection prompt on:
 - **AI Suggestions** home screen cards or Recents (swipe up from the bottom edge of the screen and pause in Gestures mode or tap  in Three-key mode) if the connected device is a mobile phone.
 - Home screen recent tasks or Recents (swipe up from the bottom edge of the screen and pause in Gestures mode or tap  in Three-key mode) if the connected device is a tablet.
 - Taskbar if the connected device is a PC.

- 3 Click the prompt on the connected device, and the Notes that is being edited on your tablet will be seamlessly transferred to the current device, including its content and editing status.

Clipboard Continuation

After you copy a picture or text on your tablet, you can paste the content on another device nearby with the same ID. The opposite is also available. After you copy on another device **nearby with the same ID, you can paste it on your tablet.**

Before use

- 1 Log in to the same HONOR ID on the device, turn on Wi-Fi, and turn on Bluetooth.
- 2 Go to **Settings > HONOR Connect**, ensure the **Connected Apps** is enabled.

Clipboard continuation

- 1 Copy a link, text or image in an app on your **tablet**. For example, you can copy an image or text on a website.
 - 2 Paste the content on a connected device. For example, you can paste the content into the Microsoft Word on your PC.
-  • Some apps support pasting content across devices.
 - You need to connect both devices to the Internet when you paste the content.
 - The clipboard that can work across devices supports maximum of 20 MB.

Connected Call

Connected Call

It allows nearby devices including laptops and tablets to share the Call function of the phone. You can answer or make a call on these devices, or transfer your phone call to these devices. Switch calls seamlessly between devices.

Available devices

Phones, tablets, laptops which support HONOR Connect(The smart TV does not currently support automatic transfer of incoming calls, but supports manual transfer of calls to the smart TV).

Preparations

- 1 Log in to the same HONOR ID on the phone and nearby devices, and toggle on Wi-Fi and Bluetooth.
- 2 Go to **Settings > HONOR Connect > Connected Call** and ensure **Connected Call** is enabled.

- This function will not generate extra call costs.
- It only supports the carrier's voice calls.
- Sharing calls between phones is not supported. If you want to receive calls on another phone, go to **Phone** >  > **Settings**, tap **Call forwarding**, select a transfer mode and enter the target number (this function requires carrier service support, please consult the network operator for details).

Allow nearby devices to answer/make calls

Phone calls will be automatically transferred to connected laptops and tablets. You can choose a device at will to answer or make a call.

- Call notification will not show on the lock screen or sleep screen.
- **Owner identification** is supported on tablets. Go to **Settings** > **HONOR Connect** >  > **Additional services** on your phone and enable **Owner identification**. If the device user is not its owner, it will not receive the call notification. When its owner uses it with other people, call notification with hidden caller name will show on the device.

Transfer a call to nearby devices manually

After you pick up a call, you can tap  on the call screen to transfer your call to the other device, such as laptop.

Connected Notification

Connected Notification

Sync notifications (e.g., SMS, alarms, social media) from your phone to nearby devices in use (laptop, tablet, etc.). Check and manage notifications across devices conveniently.

Available devices

Phones, tablets, and laptops which support HONOR Connect.

Preparations

- 1 Log in to the same HONOR ID on your phone and nearby devices, and toggle on Wi-Fi and Bluetooth.
- 2 Go to **Settings** > **HONOR Connect** > **Connected Notification**, make sure **Connected Notification** is enabled, and select apps whose notifications you want to sync.

Manage Phone Notifications on Nearby Devices

Notifications will be automatically synced from your phone to connected devices (laptop, tablet, etc.). You can reply to SMS messages, turn off alarms, and process other notifications on any device. The notification status will be updated across devices.

- To protect your privacy, the notification synced to your laptop will hide its content and only display it when you move the mouse over the notification.
- **Owner identification** is supported on tablets. Go to **Settings > HONOR Connect > ⋮ > Additional services** on your phone and enable **Owner identification**. Then, notifications won't be synced when another person is using your tablet.
- If your tablet has installed or your laptop is running the same third-party app as your phone, notifications of this app won't be synced to these devices. For example, if you have installed WeChat on your tablet or are running WeChat on your laptop, these devices won't receive WeChat notifications from your phone.

Manage App's Permissions for Connected Notification

Go to **Connected Notification**, and manage app-specific permissions for Connected Notification. When you grant permission for the app, its notifications will be transferred to nearby connected devices.

- Go to **Settings > HONOR Connect > Connected Notification**.
- Toggle the switch on or off based on your preferences.

Connected Input

Share Tablet's Mouse and Keyboard with Phone

The phone can also use the tablet's keyboard and touchpad. The keyboard and mouse of the tablet can be used freely between devices so that you can drag and drop app windows between devices. You can also drag and drop images or files to transfer them across devices, giving full play to the advantages of each device, and making your work and study convenient and efficient.

Available devices

Phones and tablets running with MagicOS 7.2 or later and supporting HONOR Connect. The tablet's keyboard and touchpad can be shared with one mobile phone.

Preparations

- 1 Log in to the same HONOR ID on your phone and tablet, and toggle on Wi-Fi and Bluetooth.
- 2 Go to **Settings > HONOR Connect > Connected Input** and make sure **Connected Input** is toggled on.

Enable Connected Input

Place your phone beside your tablet. Make sure both devices are unlocked with the screen on.

Method 1: Move the cursor to touch the edge of the computer screen twice in a row to click on the corresponding device in the pop-up box at the edge to establish the

connection. When the connection is established, the cursor can jump to the phone's screen.

Method 2:

- 1** Enter the MagicRing page of any MagicRing device, including phone, tablet and computer.
- 2** Tap the device ball of the tablet in MagicRing.
- 3** Just drag the Connected Input service of the tablet device ball to share service with phone.

Method 3: Go to **Settings > HONOR Connect > Connected Input** on your tablet, and tap the device you want to connect in **Available devices**.

Once connected, the mouse cursor can jump across devices seamlessly. You can control your phone in the usual way.

Stop Connected Input

You can click the X on Connected Input card on the MagicRing page of any phone, tablet or computer under the MagicRing, or drag the Connected Input card adsorbed on the device ball out of the adsorption area to disconnect.

Connected Camera

Connected Camera

With Connected Camera, you can use the front and rear camera of your tablet on your PC for real-time shooting. For example, when participating in a video conference on computer, you can use the camera of your tablet. The shooting angle is flexible, and the picture is clear and professional.

Conditions

Tablet and computer should all support this feature. The camera of tablet can be shared with computer.

Getting started

- 1** Log in to the same HONOR Account on your tablet and nearby devices, and toggle on Wi-Fi and Bluetooth.
- 2** Go to **Settings > HONOR Connect > Connected Camera** and make sure **Connected Camera** is enabled.
- 3** On computer, make sure **Connected Camera** is enabled.

Share the Camera of Your Tablet with Your PC

When using video conferencing, video calling, live streaming and other apps that require a camera on the computer, you can choose to use the camera of your tablet or phone as needed since the picture is clearer and the camera is more flexible to move around.

 Please refer to the actual products for the supporting conditions and camera sharing steps.

Network sharing

Tethering

Phones with the same account within the MagicRing can easily share their network with other devices (tablets, computers, or phones) with one tap, without the need to set up a hotspot or enter a password, allowing for seamless online access anytime.

Requirements

The phone, tablet, and computer must all support this feature.

Getting started

- 1 Log in to the same HONOR ID on your phone and nearby devices, and enable Wi-Fi, bluetooth.
- 2 Go to **Settings > HONOR Connect > Tethering**, ensure the **Tethering** switch is enabled.

Sharing Mobile Network with Nearby Devices

Method 1: When a device without network access is not connected to the internet, and the phone has either mobile data or a Wi-Fi network connection, the device will automatically display a network connection prompt when it gets close to the phone. Simply tap **Connect** to access the network.

Method 2:

- 1 Go to the MagicRing page on any phone, tablet, or computer within the MagicRing.
- 2 Tap on the phone (with network) device ball in the MagicRing, then drag the tethering service card to the tablet, computer, or other phone to share the network.

 • Enable the notification panel by swiping down from the top center or left of the phone

screen, tap  on the right side of the tethering card, and tap **Stop sharing** to stop

tethering. You can also tap the small blue ball attached to the device ball, then tap  to stop tethering, or drag the tethering service card attached to the device ball out of the attachment area to stop sharing.

- Tethering is only supported from the phone to other devices without a network in the MagicRing (such as tablets, computers, or other phones).

Cross-device service use

Service Calling Across Devices

You can freely choose the most suitable device to shoot or scan photos by using other devices' camera. The photos taken by your tablet and will immediately show in your PC's file, making it easier to capture your inspiration and get more materials.

Conditions

- Your phone, tablet, and PC all need to support this function.
- The scanning function can only be shared from your phone and tablet to your PC.
- The shooting function can be shared from your phone and tablet to other phones, tablets, and PCs.

Supported system apps

HONOR Notes and HONOR Docs

Preparations

- 1 Log in to the same HONOR ID on your tablet, , and nearby devices to turn on Wi-Fi and Bluetooth.
- 2 Go to **Settings > HONOR Connect** and make sure **HONOR Connect** is on.

Share Tablet's Camera with a Nearby Phone or Tablet

When using a document app on your tablet, you can use another tablet's camera or phone's camera to take photos, and insert them into the document.

For example, when you are using HONOR Notes on your tablet, you can tap  on the editing screen, and use the camera of another phone or tablet to take photos, and then they will be seamlessly inserted into the note.

Screen sharing

Screen sharing

The screen can be shared with other MagicRing devices of the same account (tablets, computers or mobile phone), making multi-screen work more focused and efficient.

Available devices

Phone, tablet, and PC that support HONOR Connect.

Get started

- 1 Log in to the same HONOR ID on your tablet and nearby devices, and toggle on Wi-Fi, and bluetooth.
- 2 Go to **Settings > HONOR Connect** and make sure **HONOR Connect** is toggled on.

Share computer screen

When you use a document processing app on your tablet, you can use the camera of another phone or tablet to take photos, and insert them into the app on your device. Your computer screen can be shared with other MagicRing tablet or foldable phone of the same account. You can use your tablet or foldable phone as the second screen of your computer to easily expand the screen. For example, you can easily compare documents on two screens, or use one screen for meetings and the other one to take notes. Multi-screen office can make you more focused and efficient while working. You can also mirror the computer screen to a tablet or foldable phone, and use the stylus of the tablet or foldable phone to easily complete handwriting and drawing.

- 1 Enter the MagicRing page of any MagicRing device, including phone, tablet and computer.
- 2 Tap the device ball of the computer in MagicRing.
- 3 Drag the screen sharing service of the computer's device ball to the tablet or foldable phone.
- 4 After the sharing is successful, you can switch the screen sharing mode to Mirror or Extend mode from the menu on the top of the tablet or foldable phone.

You can click the  on the MagicRing page of any MagicRing phone, tablet or computer, or drag the screen sharing service card adsorbed on the device ball out of the adsorption area to disconnect.

Screen Sharing between HONOR Phone and Tablet

Screen sharing Between Your Phone and Tablet

Connect your phone and tablet to use Screen sharing for cross-device operations, such as to display your phone screen on the tablet, use your phone apps on the tablet, drag files across the two devices, and edit a file from your phone on the tablet.

Connect Your Tablet and Phone

 Multi-screen Collaboration is supported by HONOR and Honor phones.

Connect your tablet and phone to enable Multi-screen Collaboration using any of the following methods:

Connect over Bluetooth

- 1 Swipe down from the status bar on your tablet and enable **Multi-Screen Collaboration**.
- 2 On your phone, swipe down from the status bar to open the notification panel, and enable .

- 3 Hold your phone close to your tablet and follow the onscreen instructions to establish a connection.

Scan QR code to connect:

- 1 On your tablet, enable **Multi-Screen Collaboration**, on the **Multi-Screen Collaboration** screen, touch **Scan to connect**.
- 2 Ensure that your phone is connected to the Internet, and connect your phone and tablet as prompted.

Access Phone Apps and Files from Your Tablet

After connecting your phone with your tablet, you can operate your phone from your tablet, such as to operate phone apps and files, view phone notifications (such as SMS messages), and make or answer phone calls.

When your phone screen is unlocked, you can perform the following operations in the phone window on your tablet:

- Open **Phone** to make a call by dialing a number.
- Open **Messages** to view and reply to SMS messages.
- Open **Gallery** or **Files** to view photos, videos, and files, as well as to play video or audio files from your phone.
- Swipe down from the top right of the screen to open the Control Center on your phone, then touch **Switch audio/video to another device** or **Switch audio/video back to current device** to switch the audio output device.
- If your tablet is connected to an external keyboard or a stylus, you can use it to input text and control the phone window on your tablet.

Drag to Transfer Files Between Your Phone and Tablet

- 1 Open **Gallery** or **Files**, and touch and hold a picture, video, or document.
- 2 Select more files if needed, touch and hold any of the selected files, then drag them when an icon for dragging files appears.

For example, you can:

- Drag to transfer files in **Gallery** or **Files** between your phone and tablet.
- Drag a picture, text, or file from your phone to an open document on your tablet, such as a Microsoft Office document, memo, or email.

 This feature may vary by device.

Disconnect Your Phone from Your Tablet

After you have finished using your phone and tablet, you can disconnect them using the following methods:

- On the phone window displayed on the tablet, touch  to disconnect.

- On your phone, swipe down from the top middle or left of the screen to open the Notification Center and touch **DISCONNECT**.

Easy Projection

Project Your Tablet Screen Wirelessly

You can project your tablet screen wirelessly to a large display (such as a TV).

- 1 Perform the following based on the model and functions of the large display:
 - **If the large display supports Miracast/cast+**, turn on its wireless projection switch.
 - **If the large display does not support Miracast/cast+**, connect a wireless HDMI adapter to it. Ensure that the wireless HDMI adapter is connected to a power supply.

 To check whether the large display supports Miracast/cast+ and how to enable wireless projection on it, consult the user guide or customer service of the large display manufacturer.
- 2 On your tablet, swipe down from the top right of the screen to open the Control Center, and turn on .
- 3 Swipe down again to show all shortcuts and enable **Wireless Projection**. Your tablet will start searching for available display devices.
- 4 In the device list, touch the name corresponding to the large display or wireless HDMI adapter to complete the projection connection.

Alternatively, swipe down from the top middle or left of the screen to open the Notification Center, and touch .

HONOR Print

Print Images and Documents

Connect Your Tablet to a Printer

- 1 Check the printer manual or consult with its manufacturer to verify that it is Mopria-certified.
If it is not, consult with its manufacturer to install the corresponding app or plug-in for it on your tablet.
- 2 Connect your tablet and the printer to the same Wi-Fi network using any of the following methods:
 - Connect to a Wi-Fi router: Enable Wi-Fi on the printer and connect it to the Wi-Fi router. On your tablet, go to **Settings > WLAN**, enable **WLAN**, touch the same Wi-Fi router, and follow the onscreen instructions to complete the settings.

- Connect with Wi-Fi Direct: If your printer supports Wi-Fi Direct, follow the instructions in the printer manual to enable this feature. On your tablet, go to **Settings > WLAN**, enable **WLAN**, go to **More settings > WLAN Direct**, then touch the printer to establish the connection.
- Connect to your printer's hotspot: If your printer can double as a wireless hotspot, follow the instructions in the printer manual to enable the hotspot and set a password. On your tablet, go to **Settings > WLAN**, enable **WLAN**, touch the printer's hotspot, then follow the onscreen instructions to complete the settings.

3 Go to **Settings > More connections > Print > Default Print Service**, and enable **Default Print Service**.

4 Click **Default Print Service** and follow the onscreen instructions to add the printer.

Print files

To print files under **Gallery** and **Notes**:

- Print pictures: If under **Gallery**, open the picture, tap  > **Print or export to PDF**, select the printer and follow onscreen instructions.
- Print notes: If under **Notes**, open the note, tap  > **Print**, select the printer and follow onscreen instructions.

HONOR Share

HONOR Share

HONOR Share is a wireless sharing technology that allows you to quickly transfer images, videos, documents, and other types of files between devices. This technology uses Bluetooth to discover nearby devices that supports HONOR Share and Wi-Fi Direct to transfer files without using mobile data.

Enable or Disable HONOR Share

You can enable or disable HONOR Share in either of the following ways:

- Swipe down from the top right of the screen to open the Control Center, then turn on or turn off **HONOR Share**. You can also touch and hold **HONOR Share** to access its settings screen.
- Go to **Settings > More connections > HONOR Share** to enable or disable **HONOR Share**.

Share Files Between Tablets with HONOR Share

You can use HONOR Share to quickly share files between HONOR tablets. The recipient can preview the files before they are sent, then view the full content of the files once they have been received.

- 1 On the receiving device, enable **HONOR Share**.
- 2 On the sending device, tap and hold to select a file or album you want to share, then tap . Tap **HONOR Share**, then tap the name of the receiving device to send the file.
 -  • These steps may be different if you are sharing files directly from an app.
 - The preview effect on the receiving end during sharing is related to the format and quantity of the shared files, please refer to the actual situation.

- 3 On the receiving device, tap **ACCEPT** to accept the transfer.

On the receiving device, go to **Files**, tap **My tablet** > **HONOR Share** under the **Browse** tab to view the received file.

Received pictures or videos can also be viewed in **Gallery** > **Albums** > **HONOR Share**.

Share Files Between Your Tablet and Computer with HONOR Share

You can use HONOR Share to easily share files wirelessly and quickly between your tablet and a computer without a data cable.

Share files from your tablet to PC:

- 1 Enable Bluetooth and Wi-Fi on the PC.
- 2 Swipe down from the status bar on your tablet to access the notification panel (continue swiping for more content). Long press **HONOR Share** to go to the Settings screen and turn on **HONOR Share**.
- 3 Turn on **HONOR PC Manager** > **HONOR Share** on your PC and confirm **Allow discovery by other devices** is enabled.
- 4 Long press the file to be shared on your tablet, tap , and select **HONOR Share**. After the receiving device is discovered, tap its name to share the file.

Share files from your PC to tablet :

- 1 Enable Bluetooth and Wi-Fi on the PC.
- 2 Turn on **HONOR Share** on the tablet .
- 3 Select the file to be shared on your PC and right click **Display more options** > **HONOR Share**. The PC will search for tablets that have the **HONOR Share** function enabled. Select the tablet to receive the file.
- 4 Follow on-screen prompts to receive the file on the tablets .
 -  Only supports HONOR notebooks with HONOR PC Manager Version 15.0 and above. This feature may vary by product, please refer to the actual situation.

One-Touch Printing with HONOR Share

When a printer that supports HONOR Share is nearby, you can use HONOR Share to find the printer and print out pictures or PDF files stored on your tablet .

- 1 Depending on the type of printer, ensure the following:

- Wi-Fi capable printers: The printer must be powered on and connected to the same network as your tablet .
- WiFi Direct capable printers: The printer must be powered on and have enabled WiFi Direct.
- Bluetooth capable printers: The printer must be powered on and discoverable via Bluetooth.

2 On your tablet , preview the file to be printed, then go to **Share > HONOR Share**.

3 Once the printer has been discovered, touch its name on your tablet , and adjust the settings on the preview screen. Then touch **PRINT** to print.

If you are connecting a Bluetooth printer to your tablet for the first time, find the printer on your tablet , touch the printer name, then press and hold the Power button on the printer for about 1 second to confirm the connection.

Write and Draw with Stylus

Use a Stylus to Write Easily

The stylus for your tablet works just like your finger, but is far more accurate and flexible, offering a real writing experience. It also supports Instant Write, Global Handwriting, Free Mark, , etc. It can also be used with special applications to make writing more enjoyable.

Use a Stylus to Enable Instant Write

When the screen is off, tap the screen with a stylus to quickly open Notes for writing, and even resume the last unsaved content, allowing you to extend your inspiration and creativity anytime, anywhere. You can choose from a variety of stylus colors and use tools to erase, rotate, and scale text.

1 Enable Instant Write: Go to **Settings > Accessibility features > Stylus > Instant Write** and make sure **Instant Write** is turned on.

2 Set up Instant Write: In **Instant Write**, you can set your Instant Write preferences and the screen-off time limit to continue writing:

- Tap **Continue writing your note** to save the note or continue writing.
- Tap **Time limit** to reset the time limit to continue writing.

 When writing in **Notes**, tap the currently used brush in the toolbar to select the brush thickness. When the current writing tool is the eraser, tap the eraser again to select **Area eraser**, **Stroke eraser**, or **Clear handwritten content**.

Use a Stylus to Pick Colors Across Apps

When you use a stylus to draw in **Notes**, you can easily pick colors from other apps.

Go to **Notes**, tap  to create a new note, or open an existing **Typed notes**.

Pick colors across apps:

- 1 In the multi-window mode, on the **Notes** page, tap  > **Handwrite** to enter the handwriting panel.
- 2 In the **handwriting kit** panel, tap  > , tap or drag the color picking ring at the target location to pick a color.

Cross-device color picking: Swipe down from the top right of the status bar to enable Control Center, tap **Multi-Screen Collaboration**, and connect your tablet and phone by following the instructions, and then you can use the color picking ring to select colors on your phone.

Edit Floating Menu

- 1 Go to **Settings** > **Accessibility features** > **Stylus** and confirm enabling **Floating menu**.
- 2 Tap **Edit floating menu**, choose the functions that you need in **Stylus**, and add them to **Floating menu**.

Use Global Lasso with Stylus

You can circle the content you need on any screen of your tablet. Text content can be converted to editable text with one tap. Pictures can be dragged or pasted across apps or be saved as images.

- 1 Tap  > **Settings** > **Edit floating menu**, and add **Global Lasso** to **Floating menu**.
- 2 **Circle text:** Tap  > **Global Lasso**, circle the text, and select **Text**. Tap **COPY**, and paste the recognizable text into the text box.
Circle picture: Circle the people, animals, or other objects in the picture, and then you can single it out to copy it or save it as an image.
Save and cross-app dragging: Circle the content, select **Save**, and you can save the content into images. In the multi-window mode, touch and hold the circled area and drag it to insert the image of the content to apps such as **HONOR Docs** and **Notes**.
- 3 Afterward, tap  to exit **Global Lasso**.

Log in to HONOR ID

Log in to HONOR ID Fast

On the new device, go to **Settings** > **Log in to HONOR ID**, you can log in by:

- Account login: Enter the account name, and log in by password or SMS verification code following the on-screen instructions.
- Scan to log in: On the new device, tap the QR code icon above and the QR code will appear on the screen. On the device has HONOR ID logged in, go to **Settings**, tap HONOR ID, then tap , scan the QR code on the new device, and tap **CONFIRM**.

Video Creation

Photography Basics

Launch Camera

There are multiple ways to open the Camera app.

From the Home Screen

From the home screen, open **Camera**.

From the Lock Screen

When the screen is locked, turn on the screen, then swipe up on the camera icon in the lower right corner to open the camera.

Adjust Camera Settings

You can adjust the camera settings to take photos and videos more quickly.

 The following features may not be available in some camera modes.

Quick Access to Frequently Used Functions

To quickly access frequently used functions, go to the shooting preview screen that displays shooting modes (e.g., PORTRAIT, PHOTO), and you can set your frequently used parameters in the quick operation area.

Take PHOTO mode as an example:

- 1 Go to **Camera** and select the **PHOTO** mode.
- 2 Tap , and expand the quick operation area.
- 3 You can quickly set **Ratio** of the photo and more. You can also tap  to set more parameters.

Enable Location Tag

Go to **Camera** > , enable **Location tag** to tag your location in photos and videos.

Use the Assistive Grid to Compose Your Photos

Use the assistive grid to help you line up the perfect shot.

- 1 Go to **Camera** > , enable **Gridline**. Grid lines will then appear in the viewfinder.
- 2 Place the subject of your photo at one of the intersecting points, then touch the shutter button.

Enable Mirror Reflection

When using the front camera, touch  to enable or disable **Mirror reflection**.

Mute the Shutter Sound

Enable **Mute** to mute the camera shutter sound.

 This feature is only available in some countries and regions.

Auto-capture Smiles

Tap **Camera** >  > **Smart capture** to enable **Capture smiles**. The camera will take a photo automatically when it detects a smile in the viewfinder.

Customize the Camera Mode Layout

The camera mode layout can be customized. The frequently used modes can be moved to the main interface, and the order of modes can be adjusted to make the layout more in line with your usage habits.

- 1 Go to **Camera** > **MORE** and tap  or press and hold a mode icon to enter the editing screen.
- 2 Press and hold a mode icon to drag it to the location where you want to place it. You can also move the modes in **MORE** to the main interface, or move the modes in the main interface to **MORE**. Some deletable modes will display  icon. Tap  to delete the mode.

 **PORTRAIT, PHOTO, VIDEO** etc. modes cannot be moved to **MORE**. Please refer to the actual situation.

- 3 Tap  to save the layout.

- To recover deleted modes, tap  in **Camera** > **MORE**, and then tap **ADD** to recover the mode.
- To recover the initial mode, tap  in **Camera** > **MORE**, and then tap **Restore defaults**.

Take Photos

Add Stickers to Photos

Add a sticker, such as time, location, weather, mood, food or sport , to spice up your photos.

- 1 Go to **Camera** > **MORE** and select **Stickers** mode.

If the **Stickers** option is not present, touch  , then download **Watermark**.

- 2 Touch  and select a sticker. The selected sticker will be displayed in the viewfinder.
- 3 Drag the sticker to change its position. You can also edit the text of some types of stickers.
- 4 Touch  to take a photo.

Portrait Mode

Use the portrait mode to make the characters in your photos more beautiful.

- 1 Open **Camera** and select **PORTRAIT** mode.
- 2 Point the camera at the figure so that the figure appears in the portrait box.
To take a selfie, tap .
- 3 You can perform the following operations to adjust portrait effect:
 - Turn on the beauty effect: tap  to adjust the beauty effect.
To turn off the beauty effect, minimize the parameter using the slider.
 - Screen ring fill light: When switching to the front camera and the ambient light is insufficient, tap the flash icon at the top to select the screen ring fill light method to enhance the brightness on faces.

Tap on the flash icon and select  (auto) or  (always on).
 This feature may vary by device.
- 4 Tap  to take photos.

Taking Photos

- 1 Open **Camera**.
- 2 You can perform the following operations:
 - Focus: tap in the screen where you want to highlight.
To separate the focus point and metering point, press and hold in the viewfinder frame, and when the focus frame and metering frame appear at the same time, drag them to the desired position separately.
 - Adjust the brightness: Tap the screen and swipe up or down  next to the focus frame.
 - Zoom in or out: Open/pinch both fingers on the screen or slide the zoom bar next to the screen to zoom in/out.
 - Select camera mode: In the camera mode area, swipe left, right, or up, down to select a mode.
 - Select a filter: Tap  to preview the filter effect.

 Not all modes support the above operation, please refer to each mode for details.

3 Tap the shutter to shoot.

Front Camera Autofocus

When you use the front camera to take selfies in **PHOTO**, **PORTRAIT**, or **VIDEO** mode, your tablet can automatically detect and focus on eyes.

1 Open **Camera**.

2 Select **PHOTO**, **PORTRAIT**, or **VIDEO** mode, then touch  to switch to the front camera.

3 Align the front camera with the subject's face. When the camera detects a face, the focus frame will be displayed in the viewfinder.

 This feature is not supported in wide-angle mode.

4 Touch the shutter button to take a photo or start recording a video.

Take Burst Photos

Use Burst mode to take a sequence of photos in quick succession so you can choose the best one.

1 Open **Camera**, select **PHOTO** mode, and make sure the rear camera is in use.

2 Touch and hold  or press and hold one of the Volume buttons to take a burst photo. When shooting, you'll see a counter, which indicates how many photos you've taken so far.

3 Lift your finger to stop shooting.

Select the Burst Photos You Want to Keep

1 Open **Gallery**. Touch a burst photo (which is tagged with ) , then touch .

2 Swipe through the burst photos, select the ones you want to keep, then touch **SAVE AS** and follow the onscreen instructions.

To delete the whole burst photo, touch and hold to select the photo, then touch .

Set Camera Timer

To set a timer on the camera, set the frame, tap the shutter button, and then the camera will automatically shoot at the end of the countdown.

1 Open **Camera**, select a shooting mode, tap  > **Timer**, and select a timer length.

2 Go back to the shooting screen, tap the shutter button, and the tablet will automatically shoot at the end of the countdown.

Take photos using filters

- 1 Open **Camera** to select **PHOTO** mode.
- 2
 - In front camera mode, tap  to choose a filter and preview the effect.
 - In rear camera mode, tap  to select a filter and preview the effect.
- 3 Tap the shutter to shoot.

Take Professional-Looking Photos and videos

AI Photography is a pre-installed camera feature that helps you take better photos and videos by intelligently identifying objects and scenes and optimizing the color and brightness settings accordingly.

- 1 Go to **Camera** >  and turn on **AI Photography** mode.
- 2 Frame the subject within the viewfinder. Once the camera identifies what you are shooting, it will automatically recommend a mode.
- 3 To disable the recommended mode, turn off **AI Photography**.

Recommend filters

After the camera recognizes the shooting scene, it recommends suitable filters to take pictures according to your usage habits.

- 1 In **Camera**, tap  > **Recommend filters** to enable the filter recommendation feature.
- 2 In **Camera**, tap  > **AI Photography** to enable AI photography.
- 3 In **Camera**, select **PHOTO** mode.
- 4 Point tablet at the shooting target. If the camera intelligently recognizes the scene and automatically activates photo mode, in front camera mode, tap . The camera will recommend suitable filters based on your usage habits, displaying them at the top of the list.

Use HDR to Take Photos

When shooting photos with backlighting or a high light contrast, High Dynamic Range (HDR) mode can help you improve light and shadow effects in your photos, giving your photos sharper details.

- 1 Go to **Camera** and select **PHOTO** mode.
- 2 Touch  > **HDR**.
- 3 Steady your tablet.
- 4 Touch  to take a photo.

Scan Document

You can scan your documents, PPTs of the meetings, etc. for electronic storage and sharing.

Use Scan Document

- 1 Go to **Camera** > **SCAN DOCUMENT**, and make sure  is enabled.
 - 2 Place the whole document in the viewfinder of the camera and turn the pages. The device will automatically scan each page, remove shadows, and make adjustments. You can also tap  to scan manually.
 - 3 After completing the scan, select the scanned image, click **EXPORT** to choose the image you want to save, and tap **Next** to save the document in the format you want.
-  Go to **Files** to view the exported document.

Shoot Videos

Use Time-Lapse to Create a Short Video

You can use Time-lapse to capture images slowly over several minutes or even hours, then condense them into a short video. This allows you to capture the beauty of change – blooming flowers, drifting clouds, and more.

- 1 Go to **Camera** > **MORE** and select **TIME-LAPSE** mode.
 - 2 Place your tablet in position. To reduce camera shake, use a tripod to steady your tablet.
 - 3 Touch  to start recording, then touch  to end the recording.
- The recorded video is automatically saved to Gallery.

Shoot Videos

In the video mode, you can use auxiliary functions such as zoom, focus, and beauty, and you can also set the video resolution and frame rate.

- 1 Open **Camera** and select **VIDEO** mode.
- 2 You can do any of the following to prepare for the shooting:
 - Zoom in or out: Open/pinch both fingers on the screen or slide the zoom bar to zoom in or out.
 - Focus: tap in the screen where you want to highlight. Press and hold in the screen to lock exposure and focus.
 - Turn the flash on or off: Tap  to select the flash as  (Always on) or  (Off).

When recording with the front camera, you can select the flash to be  (Always on) in low light conditions. When turned on, the camera will ring fill in the light by boosting the screen brightness to enhance the brightness of faces.

- Turn on the beauty effect: Tap  and slide to adjust the beauty effect.
- Adjust the video resolution and frame rate: Go to  > **Resolution** and select the desired resolution. The higher the resolution, the clearer the video, and the larger the final generated video file, please choose according to your actual needs.
You can also tap **Frame rate** to select the desired frame rate.

- 3** Tap  to start shooting.
When you are recording, spread/pinch two fingers on the screen or slide the zoom bar to zoom in or out the screen.

Tap  to capture the current frame.

- 4** Tap  to pause shooting, tap  to end shooting.

Shoot videos

The video mode allows you to use the zoom, focus, beauty, and other supporting functions, as well as set the video resolution and frame rate.

- 1** Go to **Camera** and select the **VIDEO** mode.

- 2** You can do any of the following to prepare for the shoot:

- Zoom in or out: Spread/pinch two fingers on the screen or slide the zoom bar to zoom in or out.
- Focus: Tap on the screen where you want to highlight. Long press on the screen to lock exposure and focus.
- Turn the flash on or off: Tap  to turn the flash to  (On) or  (Off).

When recording with the front camera, you can turn the flash to  (On) in low light conditions. When turned on, the camera will boost the screen brightness with ring-shaped lighting to enhance the facial appearance.

- Select a filter: Tap  and preview the filter effect.
- Adjust the beauty effect: Tap  and swipe to adjust the beauty effect.
- Adjust the video resolution and frame rate: Go to  > **Resolution** and select the desired resolution. The higher the resolution, the sharper the video, and the larger the file size. Please choose the resolution according to your needs.
You can also tap **Frame rate** to select the desired frame rate.

- Select a space-saving video format: tap  and turn on **Efficient video format**.
When it is turned on, your phone will use a more efficient video format to help you save storage space. However, other devices may not be able to play videos in this format. Please choose whether to turn on this feature according to your needs.

 Some products may not support the above functions.

- 3 Tap  to start shooting.
When you are recording, spread/pinch two fingers on the screen or slide the zoom bar to zoom in or out the screen.

Tap  to take a photo of the current screen.

- 4 Tap  to pause shooting or tap  to end it.

 The photo-taking in the video uses the RAW field multi-frame photo channel to obtain the same high-definition photos as the photo mode.

Use Bluetooth Headphones for Sound Recording While Shooting Videos

- 1 Connect the tabelt to Bluetooth headphones.
- 2 After successful connection, the drop-down tabelt notification bar will be displayed. Tap , in the pop-up list of audio devices, select the audio channel of the Bluetooth headphones.
- 3 Open **Camera** and select **VIDEO** mode.
- 4 Point the lens at the target to be photographed and tap  to start shooting.
When recording with a tabelt, only the sound received by the Bluetooth headphones is included.

- 5 Tap  to end shooting.

 This feature is not supported by some Bluetooth headphones, please refer to the use manual for your headphones.

Apply a Filter to Videos

- 1 Open **Camera** and select **VIDEO** mode.
- 2 Tap  to preview the effect.
- 3 Tap the shutter button to start recording a video.

Edit Images

Edit Photos

Gallery offers a wide range of custom editing features for photos.

Basic Editing

- 1 Open **Gallery**, touch the photo you want to edit, then touch  to access the editing features.
 - Crop and rotate: Touch **Crop**, select a frame, then drag the grid or its corners to select which part you want to keep.
To rotate the photo, touch **Crop** and drag the angle wheel to the desired orientation.
To rotate the photo by 90 degrees or mirror it, touch  or .
 - Add a filter effect: Touch **Filter** to select a filter.
 - Adjust photo effects: Touch **Adjust** to adjust the brightness, contrast, saturation, and other aspects of the photo.
 - Other: Edit the photo in other ways, such as by maintaining colors, adding blur, doodle, frame and text.
- 2 Tap  or **SAVE** to save your edits.

Pixelate Photos

- 1 In Gallery, touch a photo, then tap  > **Mosaic** to go to the editing page.
- 2 Select a mosaic style and size to cover parts of the photo.
- 3 To remove the mosaic, touch **Eraser** and wipe it off the photo.
- 4 Tap **SAVE** to save the photo.

Rename Photos

- 1 In Gallery, touch the photo you want to rename.
- 2 Tap  > **Rename** and enter a new name.
- 3 Touch **OK**.

Create Collage

You can use **Collage** to quickly stitch together multiple images from Gallery into one for sharing.

- 1 You can access Collage in any of the following ways.
 - Go to **Gallery** > **Create**, tap **Collage**, select multiple images, and tap **Create**.
- 2 Select a template. You can:
 - Adjust the position of the image: Long press on the image to be adjusted and drag it to the desired position to switch places.
 - Adjust the display of the image: Tap the image you want to adjust and drag the image or zoom it in/out with two fingers to adjust the display part of the image.

- Rotate the image: Tap the image, and then tap **Rotate** or **Mirror** for rotation or mirror flip.
- Add or remove borders: By default, Collage displays borders between and around the outer edges of the images. If you don't need borders, tap **Frame** to remove.

3 Tap **SAVE** to save.

You can view the collages in **Albums > Collages**.

Edit Videos

Select images and videos to create a short film

In the gallery, you can select your favorite images and videos, use a variety of templates to create a short film, and enhance it with effects such as filters, transitions, text etc.

-  Please make sure your device has been updated to the latest system version.
- This feature may vary by device.
- This feature requires an Internet connection. Connect to a Wi-Fi network to avoid incurring unnecessary data charges.

1 Go to **Gallery**, you can access video creation in the following ways:

- Go to **Create > Video Creation**, select the images or videos, and tap **Create**.

2 Your or tablet will generate a short film, and you can:

- Choose a video theme: tap **Template** to select from a variety of theme templates.
- Edit clips: to trim a video, or change the duration of an image, tap **Edit**, tap on the preview bar, and drag the sliders on both sides of the clip.
- Select a filter: tap **Filters** to select classic, food, landscape and other filter effects. You can also tap **Adjust** to further adjust the brightness, contrast, etc.
- Edit background music: tap **Music**, then tap **Add music** to add preset background music or local music. Or tap **Extract audio** to extract the audio from a video and attach it to your clip.

After adding the background music, you can go to **Edit**, and tap **Volume** to adjust the volume of the original sound or background music. Enable **Fade in** or **Fade out** to add a fade to the background music.

To trim the background music, add **Cut** before and after the desired part. Press and hold the music clip on the preview bar, and drag it to the location you want, or tap **Delete**.

- Add text: tap **Text > Add text** to add text in the video. After entering text in the text box, you can select templates, styles or stylized text below to finish adding. Then tap the text preview bar, and drag the sliders on both sides to customize the duration of the text.

- Add effects: tap **Effect** to add effects to the video.
- Adjust the frame size: tap **Frame** to select the frame size you want.
- Add background: tap **Background** to add background in a solid color or other styles. Or drag the slider on **Blur** page to blur the background. You can also tap Gallery to select an image from the album as the background.
- Adjust specifications: tap **Adjust** to adjust specifications such as video brightness, contrast, saturation, sharpness, etc.

3 When you finish editing, tap  for a preview. Tap **Set cover** to set a cover. You can also select the resolution and frame rate as needed. Then tap **EXPORT** to export your video.

 Some materials require a VIP membership for full access.

Edit Videos

-  • Please make sure your device has been updated to the latest system version.
- This feature may vary by device.

1 Go to **Gallery > Albums**, and touch the video you want to edit.

2 Tap  to display the video editing screen, where you can:

- Select a theme: Touch **Template** and select a preset theme.
- Edit the clips: Touch **Edit** then touch the timeline and drag the sliders at both ends to trim the video to the desired length.
- Select a filter: Tap **Filters** and select a filter effect. Slide the slider to adjust the filter effect.
- Edit background music: Touch **Music** and then touch **Add music** to choose from preset background music or your locally saved music. You can also touch **Extract audio** to extract audio from a video and attach it to your clip.

After the background music is added, in the **Edit**, you can tap **Volume** to adjust the volume of the original sound or background music. Enable **Fade in** or **Fade out** to fade in or fade out the added background music.

To take or delete a piece of background music, add **Cut** before and after the music to be taken and select the piece, long-press on the preview bar to drag it to the position you want, or tap **Delete**.

- Add text: Tap **Text > Add text** to add text to the video. After entering text in the text box, you can select templates, styles or stylized text below to finish adding. Then tap the text preview bar, and drag the sliders on both sides to customize the duration of the text.
- Add effects: Tap **Effect** to add effects to the video.

- Add Picture in Picture: Tap **PIP** to add the materials that you want. After adding successfully, the materials will show on the short video as a Picture in Picture.
- Adjust the frame size: Tap **Frame** to select the frame size you want.
- Add background: Tap **Background** to add background in a solid color or other styles. Or drag the slider on **Blur** page to blur the background. You can also tap Gallery to select an image from the album as the background.
- Adjust specifications: Tap **Adjust** to adjust specifications such as video brightness, contrast, saturation, sharpness, etc.

3 When you are finished, touch  to preview and **EXPORT** to save the video. When saving the video, you can specify the video resolution as required.

Instant Movie

After you select images and videos, Instant Movie can synthesize them into an easy-to-share short video with the template.

 This feature may vary by device.

1 You can use the feature by the following methods:

- Go to **Gallery > Create**, tap **Instant movie**, and select images and videos.
- Go to **Gallery > Create > Cut**, and tap **Instant movie** to select images and videos.
- Enter **Gallery > Albums**, touch and hold a picture or video to enter the multiple-selection mode in an album, select multiple videos or images, and tap the **Instant movie** that pops up.

2 Your tablet can automatically generate short videos, and you can:

- Change template: Tap **Templates** to select from a wide variety of theme templates.
- Change music: Tap **Music** to select from a variety of different background music.
- Adjust the clips: Tap **Snippets** to select or change clips for the short video, or adjust their sequence.
- Edit more: Tap  to make more edits with HONOR Clip, and then tap to export or save as draft.

3 After editing, you can tap  to save, or  to share easily.

 Some material can only be accessed by VIP.

View Images and Videos

Memories

Gallery automatically creates **Memories** albums from your best photos and videos based on time, location, and theme information when you take many photos and videos during holidays, birthdays and parties.

- tablet generate vlogs based on time, location of photos and videos. Before shooting, go to **Camera** > , and enable **Location tag**.
- When tablet is on the **Memories** while being charged with the screen off and connected to Wi-Fi, and the battery level is above 50% in the early morning, above 90% during the day, the system will automatically analyze photos and create **Memories** album. This process may take some time. Please wait.

Change the Memories Album Cover

- 1 In **Memories**, touch a **Memories** album.
- 2 Touch **Albums** >  > **Custom cover**, select a photo, then touch .

Share Memories

You can share **Memories** as long images or videos.

Share Memories Videos

- 1 Go to **Gallery** > **Albums** > **Video Editor**, where you will find all your exported **Memories** videos.
- 2 Touch and hold to select the videos you want to share in **Video Editor**, then touch .

Share Memories Long Images

Touch the **Memories** album you want to share, then go to **Albums** >  > **Save collage**, tablet automatically creates **Memories** long images. Follow the onscreen instructions to share.

You can also share the **Memories** long images under **Gallery** > **Albums** > **Collages**, where the images created are saved by default.

Add or Remove Photos and Videos from Memories Albums

- 1 In **Memories**, select a **Memories** album.
- 2 You can perform any of the following operations:
 - Add photos or videos: Touch **Albums** >  > **Add photos**, select the items you want to add according to prompts, then touch **Add**.
 - Remove photos or videos: Go to **Albums**, touch and hold to select photos or videos you want to remove in **Memories** album, touch , then touch **Remove**.

Rename Memories Albums

- 1 In **Memories**, select a **Memories** album.
- 2 Touch **Albums** >  > **Rename** and enter a new name.

Delete Memories Albums

- 1 In **Memories**, select a **Memories** album.
- 2 Touch **Albums** >  > **DELETE**, then touch **DELETE**.

View Photos

In Gallery, you can view, edit, and share your photos.

View by Shooting Time

Go to **Gallery**, tap **Photos** tab. Pinch in on the screen to switch to the monthly view and pinch out to switch to the daily view.

You can also slide the slider on the edge to quickly go to the corresponding time to view.

View by Album

You can view photos by album on the **Albums** tab.

Some photos are stored in default albums. For example, photos recorded with the camera are saved in the **Camera** album. Screenshots and screen recordings are saved in the **Screenshots** album.

View by Smart Category

Gallery intelligently sorts photos into categories on **Albums** > **AI Albums** tab.

Touch a category album (such as food, portrait, location or scenery) to view photos in that album.

Check Image Details

- 1 Open any image in Gallery to view it in full screen. Tap once more to hide menu buttons.
- 2 While in full-screen, tap  to display an info window with details like storage path, resolution, size, and more parameters.

Organize Albums

Organize photos and videos into albums to easily sift through them.

Add Albums

- 1 Go to **Gallery** > **Albums**.
- 2 Touch , name the album, then touch **OK**.

- 3 Select the photos or videos you want to add, and then move or copy them to the album.

Custom Album Cover

- 1 Go to **Gallery > Albums**.
 - 2 Go to the album for which you want to customize the cover and touch  > **Custom cover**.
 - 3 Select the image you want to set as the cover.
-  To restore the default cover, go to this album and touch  > **Default cover**.

Sort Albums

- 1 Go to **Gallery > Albums > **, and touch **Sort albums**.
- 2 Long press and drag  next to an album to the desired position. Touch **Reset** to reset the albums to the default order.

Hide Albums

If you have private pictures and videos that you do not want to show in the album, you can hide them.

On the **Albums** page, tap to open an album, touch and hold the pictures or videos that you want to hide, and tap  > **Hide > OK**.

The selected pictures and videos will be hidden. You can:

- On the **Albums** page, tap  > **Hidden items** to check the hidden pictures and videos.
- Long press the selected pictures or videos in **Hidden items**, and tap **Unhide**.
After hiding is canceled, the hidden pictures and videos will go back to their original albums.

-  • To access **Hidden items**, you need to enter the correct password (which is the same as the lock screen password). Once unlocked, you can view the hidden content.
- The pictures and videos in the shared albums cannot be hidden. Please refer to the actual situation.

Move Photos and Videos

- 1 Open an album, then touch and hold to select the photos and videos you want to move.
 - 2 Touch  > **Move** to select the desired album.
 - 3 Once the items are moved, they will no longer be in their original album.
-  The **All photos** and **Videos** albums show all photos and videos stored on your device.
Moving items across albums will not remove them from these albums.

Delete Photos and Videos

Touch and hold to select the photo, video or album you want to delete, then touch **DELETE > DELETE**.

 Some preset albums, such as **All photos**, **My favourites**, **Videos** and **Camera** albums, cannot be deleted.

Deleted photos and videos will be temporarily moved to the **Recently deleted** album. They will be permanently deleted after a certain period.

To permanently delete a photo or video, touch and hold it in **Recently deleted**, and then follow the on-screen prompts to delete.

Block Albums

Block third-party app albums to prevent them from being displayed in Gallery.

1 In the **Others** list, touch the album you want to block.

2  **> Block this album?**

Blocked albums can only be viewed in **Files**.

3 To unblock an album, touch **View blocked albums** in **Others** list, then touch **UNBLOCK** next to the album.

 Only some albums in **Others** can be blocked. Please refer to the actual situation of tablet.

Recover Deleted Photos and Videos

In the **Recently deleted** album, touch and hold to select the items you want to recover, then touch  to restore them to their original albums.

If the original album has been deleted, a new one will be created by your tablet.

Add Photos and Videos to Favourites

Open a photo or video that you want to add to favourites, then touch .

The item will appear in both its original album and the **My favourites** for you to easily view.

Share Images

Go to **Gallery > Albums**, you can share images in the following ways:

- Share a single image: Tap an image and tap  to share.
- Share multiple images: In an album, long press an image to enter multi-selection mode, select multiple images and tap  to share.

Safe Photo Sharing

Safe Photo Sharing helps you remove information such as photo location and shooting data to avoid privacy leakage when sharing.

- 1 Go to **Gallery > Albums**.
- 2 Select one or more photos and tap .
- 3 Check the message on the top left of the sharing screen. If privacy protection is not enabled, tap **Privacy options**, **Privacy options** window will appear. You can follow the on-screen prompts to enable this feature to share photos safely.

The Gallery Card on Home Screen

Embellish your home screen with a customized display of photos through the Gallery card.

Add the Gallery card:

- Pinch two fingers on the home screen to enter the edit screen, tap **Cards**, and select **Gallery** card. Swipe left and right to select the card style and tap **ADD TO HOME SCREEN**.
- Swipe up on the **Gallery** icon on the home screen, and tap  to add home screen cards.
- Touch and hold **Gallery** on the home screen, select the **Gallery cards**, swipe left and right to select the card style, and tap **ADD TO HOME SCREEN**.

Edit the Gallery card: Touch and hold the Gallery card, tap **Edit card**, and select the display content in the Gallery card.

- **Auto-select:** Display highlight photos from the album.
- **Select album:** Display all photos in the specified album.
- **Choose a picture:** Display the specified photo.

Remove the Gallery card: Long press the Gallery card, tap **Remove**, and remove the unwanted card.

AI Albums

The tablet automatically recognizes pictures in the Gallery during screen-off charging and groups them by categories such as locations, objects (scenery, food, etc.) to help you organize and view them.

Go to **Albums > AI Albums** to view pictures by category.

View and Set Portrait Albums

Once you have taken a sufficient number of portrait photos, Gallery will automatically create Portrait albums for individuals or groups by identifying faces in your photos. This will happen when your tablet is charging and the screen is off.

You can name these Portrait albums and set the relationships of individuals with you, which is convenient for you to quickly search and view photos.

- 1 Go to **Albums > AI Albums** and view the generated Portrait albums.

- 2 Touch an album, then touch  > **Edit**, then set the name and relationship (such as **Baby** or **Mom**).

Once you have finished, you can quickly find a photo by entering the name or relationship in the search bar.

Group Album

A group album will be generated for photos containing identical people when the following conditions are met:

- 1 The photo shows 2-10 people.
- 2 Each person in the photo has been named in a personal album.
- 3 The number of photos of the same group of people is more than 5.

Enjoy Smart Life

Magic Text

Magic Text

Magic Text can extract text from images, and you copy, drag, or tap it to get related services.

 The feature availability varies by languages. More languages will be released gradually with the MagicOS version, please refer to the actual situation.

Enable Magic Text

Tap **Settings** > **HONOR AI** > **Magic Text** and make sure that **Magic Text** is enabled.

Extract Text from Images

You can extract text from images in the following two ways:

Tap the  icon to extract text:

- 1 Open the image and turn on the  icon in the image. then tap **Magic Text**.
- 2 When the text is highlighted, you can tap the underlined text to view and select relevant services. For example, you can perform shortcut operations such as, sending text messages, or sharing with others.
- 3 Drag the cursor to select the recognized text, and in the pop-up menu, you can perform quick operations such as copy, select all, share, and search.
- 4 In the Split-screen mode, you can press and hold the selected text and drag it to elsewhere, such as Notes and chat boxes.

Long press the text on the image to extract text:

- 1 Open the image, and the  icon appears in the image. Long press on the text area with one finger.
- 2 Drag the cursor to select the recognized text, and in the pop-up menu, you can perform quick operations such as copy, select all, share, and search.
- 3 In the Split-screen mode, you can press and hold the selected text and drag it to elsewhere, such as Notes or chat boxes.

 Handwriting recognition is supported. The extraction results may vary with images.

Extract Text Easily

You can use your tablet to extract text easily from a screen, roadside sign or paper, and access related services.

- 1 Open **Camera**, aim your camera at the text and stay there until  appears in the bottom right corner.
- 2 Tap  to extract the text.

Use Camera to Scan Documents

You can directly use the camera to scan the documents.

- 1 Go to **Camera** >  and turn on **AI Photography** mode.
- 2 Open **Camera**, point it to the document, make sure that the whole page is within the frame, then tap  that appears on the screen.
- 3 Tap  to enter **SCAN DOCUMENT**.
- 4 Tap  to scan.

HONOR Magic Portal

Magic Portal

Magic Portal, based on contextual intelligence, understands your intentions and intelligently recommends the services you need. By using a finger joint to circle the screen, you can quickly access functions such as price comparison, search and share, entertainment, bookmarking, printing, and more. You can also long-press on screen content and gently swipe towards the edges for instant access to convenient services.

-  • If long-pressing content doesn't allow you to drag it, you can try using the finger joint circle gesture instead.
- The required duration for a long press may vary depending on the app or interface. In some cases, you may need to slightly increase the press time (around 1-3 seconds) until the content can be dragged or activated.
- Some apps or interfaces may restrict actions like screenshots or dragging, and **Magic Portal** is not supported. Please refer to the actual experience to confirm the functionality in each case.

Enable Magic Portal

Go to **Settings** > **HONOR AI** > **Magic Portal**, and enable the **Magic Portal** switch.

Knuckle circle to open Magic Portal

• How to use the Knuckle Circle:

- 1 Before using this feature, please ensure the **Magic Portal** and **Knuckle Circle** are turned on.

- 2** On any interface of the Tablet, use a single knuckle to tap and draw a circle to select content. **Magic Portal** automatically opens and intelligently recommends related services, allowing you to reach them with just one click. For example, if you see a pair of shoes while watching a video, you can use your knuckle to circle the shoes. **Magic Portal** automatically open and think what you think, recommending multiple applications you might use. Click on social apps to share with friends, click on shopping apps to make purchases.
- **Solution for unrecommended related services after selection:** If no related services are recommended after selecting text with your knuckles (such as no navigation app recommended when selecting an address, no music or video app recommended when selecting music or movie names, etc.), you can resolve this issue using the following methods:
 - If you want to automatically recognize the selected content, go to **Settings > HONOR AI > Magic Portal**, enable **Auto-recognize image and text**.
 - You can also click on the interface you want to select **Extract text**, switch the image to text mode to recommend services related to the recognized text.
 - **How to disable the Knuckle Circle**

If you want to disable **Knuckle Circle**, go to **Settings > HONOR AI > Magic Portal**, disable **Knuckle Circle**, Only use the knuckle partial screenshot.

Long press on the text to trigger Magic Portal

Select the text on the screen, then long press the selected text and drag it to the left or right edge of the screen to open the **Magic Portal**. Once you release your finger, you'll be taken directly to the desired service.

Long press on the image to trigger Magic Portal

Long press on the image on the screen, then drag it to the left or right edge to open **Magic Portal**, and once you release your hand, you'll be taken directly to the desired service.

Long press on the file to trigger Magic Portal

Long press on the file, then drag it to the left or right edge to open **Magic Portal**, and once you release your hand, you'll be taken directly to the desired service. For example: Long press on the meeting minutes in the file list, then drag to forward it to a colleague.

Enable Magic Portal via Screenshots

For screens where content cannot be selected or dragged, you can use any of the following methods to trigger the **Magic Portal**:

- **Drag the entire screen content:** After a successful screenshot, long press and drag the screenshot thumbnail.
- **Drag custom content:** After a successful screenshot, tap on the thumbnail to edit. Once editing is complete, long press and drag the screenshot.

Customize the Magic Portal service

Go to **Settings > HONOR AI > Magic Portal**, tap **Custom services**, and you can add **Recommended services** to the side list. When opening **Magic Portal**, if a service supports dragging or selecting images or text, the service will be displayed first.

For example, if you have customized a service that only supports text, after dragging or selecting text, the service will be displayed first. If you drag or select an image, the service will not be displayed since it does not support images. (Note: This is only applicable to MagicOS 9.0 and above.)

Magic Capsule

Magic Capsule

The Magic Capsule is located at the top of the screen, displayed in the form of a “capsule”, and presents ongoing tasks, making it easy to view real-time status, perform quick operations, or quickly enter applications.

The Capsule can shrink into a “little ball” and expand into a capsule again after a certain period of time until the end of the task. The Magic Capsule can expand into a larger form to display dynamic notifications. The display timing, duration, and interaction methods of Magic Capsule may vary depending on specific tasks.

Only some preset functions support Magic Capsule.

Trigger Magic Capsule

You can Trigger Magic Capsule by actions like initiating real-time tasks and completing specific operations. For example:

- Start recording in **Recorder** and back to the home screen.
- Start timing in **Clock** and back to the home screen.

View Status and Perform Quick Operations via Magic Capsule

The Capsule would shrink into a “little ball” after displaying for some time and expand into a capsule again after a certain period of time until the end of the task. You can track the current task status via Magic Capsule:

Tap Magic Capsule or the “little ball” to expand it and check detailed status or perform quick operations.

Quickly Access Apps via Magic Capsule

You can quickly launch apps via Magic Capsule:

When Magic Capsule is expanded, tap anywhere on the expanded area.

 This feature does not apply to apps where Magic Capsule does not work in the background.

Audio Channel Switching with One Tap

Switch to a Different Output Device During Playback

When playing music or videos through your earphones, you can quickly switch playback to another device without having to unplug your wired earphones or disconnect your Bluetooth earphones.

- 1 Enable Bluetooth on your tablet and connect it to wired earphones or a Bluetooth audio device (such as Bluetooth earphones, a Bluetooth speaker, or a vehicle-mounted device).
- 2 After pairing is successful, you will see the **Current audio output device** or **Current audio input/output device** card if you swipe down the notification panel on your tablet .

Touch  on the card to display the audio output devices that are currently available. Select the device you want to switch the audio to.

-  If your tablet supports wired earphones with a non-Type-C port, the audio output channel of your tablet will be switched from **This device** to the wired earphones by default.

Tips

Enable Frequently Used Features of the App Fast

Access Frequently Used App Features from the Home Screen

You can access frequently used features of certain apps from app icons on the home screen, and even add shortcuts for these features to the home screen.

Quickly Access Frequently Used App Features

Touch and hold an app icon until a pop-up menu is displayed, then touch a frequently used feature to access it.

For example, touch and hold the  icon, then touch a shooting mode, such as Selfie or Video, from the pop-up menu to access it.

 If no pop-up menu is displayed after you touch and hold an app icon, it indicates that the app does not support this feature.

Add Frequently Used App Features to the Home Screen

Touch and hold an app icon on your home screen to bring up the pop-up menu. Touch and hold the desired feature and drag it to your home screen to create a shortcut.

Screenshot and Screen Recording

Record screen

You can record operations on the screen as a video and share it with your friends and family.

Use a Key Combination to Start Screen Recording

Press and hold the Power and Volume up buttons simultaneously to start screen recording. To stop recording, press and hold both buttons again.

Use a Shortcut to Start Screen Recording

- 1 Swipe down from the top right of the screen to open the Control Center.
- 2 Touch **Screen Recorder** to start screen recording.
- 3 To stop the recording, touch the timer at the top of the screen.
- 4 The recording will be saved to **Gallery**.

Use Two Knuckles to Start Screen Recording

- 1 Go to **Settings > Accessibility features > Shortcuts & gestures > Record screen**, and ensure that **Record screen** is enabled.
- 2 Knock the screen twice in quick succession with two knuckles to start screen recording. To stop recording, knock twice again.

Record Your Voice During Screen Recording

You can enable the microphone to record your voice while recording the screen.

After starting a screen recording, touch the microphone icon and ensure that it is displayed

as . You can now record your voice.

Take a Screenshot

Use Your Knuckle to Take a Screenshot

- 1 Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites**, and ensure that **Knuckle screenshots** is enabled.
- 2 Knock the screen twice in quick succession with one knuckle to take a screenshot.

Use a Key Combination to Take a Screenshot

Press and hold the Power and Volume down buttons simultaneously to take a screenshot.

Take screenshots with the shortcut button

Swipe down from the top right of the screen to open the Control Center. Tap  to take the full screenshot.

Share and Edit a Screenshot or Switch to Scrollshot

After you take a screenshot, a thumbnail will be displayed in the lower left corner of the screen. You can then:

- Swipe down on the thumbnail to take a scrolling screenshot.
- Swipe up on the thumbnail to select a way to share the screenshot with your friends.
- Touch the thumbnail to edit or delete it. You can also touch **Scrollshot** to take a scrolling screenshot.

Screenshots are saved to **Gallery** by default.

Take scrolling screenshots with knuckle gestures

- 1 Tap the screen with one knuckle and keep your knuckle on the screen, apply a little force to draw an "S" shape, and the screen will automatically scroll down to take a screenshot.

 When using this function for the first time, please follow the system instructions to enable **Scrollshot**.

- 2 During scrolling, swipe up and down to customize the screenshot, tap **Cancel** to exit screenshot, tap **Cancel** to complete screenshot and edit the screenshot.

Swipe Down Using Three Fingers to Take a Screenshot

- 1 Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites**, and select **Three-finger swipe down**, **Screenshot** is enabled.
- 2 Swipe down from the middle of the screen with three fingers to take a screenshot.

Precautions for Using Knuckle Screenshots

- When you are typing, do not tap in the IME input area. Knuckle screenshots are blocked in this area.
- Please double knock the screen consecutively at the same place and at an appropriate speed.
- Keep your knuckle vertical to the screen.
- If you want to take more than one screenshot, wait 2 seconds before knocking on the screen again.
- If there is a screen protector on the screen, knock the screen harder or remove the screen protector and try again.

Process Tasks in Multi-window Simultaneously

Multi-Window

Browsing apps in a floating window or split screen makes multi-tasking easier, more flexible and efficient.

- Floating window: You can view an app on the full screen in the floating window.
- Mini window: It is the smallest display form of a floating window. It can shrink an app display to a minimal form and bring it back when you need it.
- Split screen: Two apps can be used at the same time in the screen.
- Dual-window: You can use two of the same app at the same time in a split screen.

-  • Apps that support **Multi-Window** may vary by device model and version.

Floating Windows Make Switching Tasks Easier

Use communication apps without leaving the game? All it requires is to enable floating windows. Before using, go to **Settings > Accessibility features > Multi-Window** and make ensure **Multi-Window dock** is turned on.

Open a floating window

Swipe inwards from either side of the screen and hold to open **Multi-Window dock**. Tap an app to open the floating window.

Adjust the size

Slide the bottom two corners of the floating window.

Move the floating window

Drag the  on top of the floating window.

Minimize the floating window

Try out the following methods:

- Quickly drag the  on top of the floating window to either side of the screen to minimize it to an assistive ball.
- Tap  >  on top of the floating window to minimize it to an assistive ball.

Close the floating window

Try out the following methods:

- Swipe up the  on the bottom of the floating window to close it. Swipe it down to switch to full screen.
- Tap  >  on top of the floating window to close it.

 A tablet can display 2 floating windows at a time.

 • Some apps do not support floating window feature.

Multi-tasks in Floating Windows

You can find and switch floating windows quickly with the floating window task manager.

- 1 Multiple floating window tasks have been opened and minimized to the assistive ball.
- 2 Tap the assistive ball to unfold the floating window task manager.
 - Find a floating window: Scroll up or down to find the one you need.
 - Switch to another floating window: Tap the floating window card that needs to be restored to open it.
 - Close a floating window: Tap  on the floating window to close it.

Mini window

As the minimum presentation form of floating windows, mini windows save space and boost efficiency with multi-tasking. You can activate a mini window from either full-screen or floating window mode:

From full-screen mode:

While using an app in full screen, swipe up from the bottom edge to the  position and release to activate a mini window.

From floating window mode:

- Drag the  at the top of the floating window to the upper left or upper right corner and release to activate a mini window.
 - Swipe inward from both bottom corners of the floating window to minimize it and release to activate a mini window.
 - Swipe the  at the bottom of the floating window to minimize it and release to activate a mini window.
-  Tap a mini window once to switch to a floating window; tap it twice to switch to full-screen mode.

Open an Attachment in a Floating Window

You can open a link or attachment within specific apps (such as Email or Notes) in a floating window.

 This feature is unavailable in some apps.

- 1 Open the Email app.
- 2 Touch a link or attachment in the Email app to open it in the floating window.
 - **Open a link:** Touch a link in the Email app to display it in a floating window.
 - **Open an attachment:** Touch an attachment (such as a document, image, or video) in the Email app to display it in a floating window.

Split-Screen for Effortless Multi-Tasking

Use two apps simultaneously on a split screen. Before diving into split-screen, ensure the **Multi-Window dock** switch is toggled on by going to **Settings > Accessibility features > Multi-Window**.

Activate the split-screen mode on full screen with one tap

While using apps in full screen mode, swipe up from the bottom edge to the  or  position and release to enter the half split-screen mode. The app will minimize to the edge of your screen, either to the left side or the top, and display the home screen. Tap another app that supports split-screen to initiate split-screen mode.

 To exit half split-screen mode and go back to using apps in full-screen, simply tap the Back button or tap on the minimized app at the edge of the screen.

Activate the split-screen mode via Multi-Window dock

While using an app on full-screen, swipe inwards from both long edges of the screen and pause until **Multi-Window dock** appears. Then, press and drag the app onto the screen and release to enter the split-screen mode.

You can also:

- **Change app display position:** To switch app positions, tap  at the top of apps and drag it to the opposite side of the screen. Alternatively, you can exchange app positions by tapping the app divider  and then selecting  or .
 - **Save app pairs:** Tap the app divider, then choose , to add the current pair of apps in the split-screen mode to the home screen.
 - **Adjust window size:** Drag the app divider  to adjust the window size.
 - **Exit the split-screen mode:** Slide the app divider  to the top or bottom edge of the screen.
-  • Some apps do not support split-screen displays.
- The split-screen mode supports two apps only at one time.
 - When you uninstal an app, any app pairs linked to it will be deleted subsequently.

Drag and Drop Between Apps with Multi-Window

Use the Multi-Window feature to easily drag and drop images, text, and documents between apps.

- Drag and drop an image: When taking notes with **Notes**, open **Files**, select the photo you want to add, and drag it into the **Notes** editor.
- Drag and drop text: When sending an message, open **Notes**, touch and hold the text you want to send, and drag it into the message text input box.
- Drag and drop a document: When writing an email, open **Files**, select the document you want to attach, and drag it into the email editor.

 Not all apps fully support drag-and-drop with Multi-Window.

Add, Move, or Remove an App from the Multi-Window Dock

- Add an app: In the Multi-Window dock, touch  > , touch the app you want to add, then touch **Done**.
- Move an app: In the Multi-Window dock, touch  > , drag the desired app to any location in the dock, then touch **Done**.
- Remove an app: In the Multi-Window dock, touch  > , touch  in the upper right corner of the icon of the app you want to remove, then touch **Done**.

Switch between the split-screen display and the floating window display

Switch from split-screen view to floating windows

Drag  on top of the app to either side of the screen and lift your hand.

Switch from a floating window to split-screen view

Try out the following methods:

For an opened app that supports split screen, touch and hold the  on top of its floating window to the bottom or top of the screen and release.

Multi-Window View for a Single App

You can create two task windows for the same app (such as Email and Notes), and drag images, text, or documents between them.

 This feature is unavailable in some apps.

1 Enter the split-screen view within an app.

- Open the Email app.
- Swipe inward from the left or right edge of your tablet and hold to bring up the Multi-Window dock.
- Touch and hold the Email icon, and drag it to the screen to enter split-screen view.

2 Drag images, text, or documents between the split-screen windows.

- **Drag an image:** Select an image from one split-screen window and drag it to the other window.
- **Drag text:** Touch and hold the text and select the desired part from one split-screen window, then touch and hold the text again and drag it to the other window.
- **Drag a document:** Select a document from one split-screen window and drag it to the other window.

Disable Multi-Window dock

Multi-Window dock is enabled by default. To disable it, go to **Settings > Accessibility features > Multi-Window**, then disable **Multi-Window dock**.

Apps

Apps

App Basics

Uninstall an App

You can uninstall an app using any of the following methods:

- When using the **Standard** style home screen, touch and hold the app icon on the home screen, then touch **Remove** > **Uninstall** and follow the instructions.
- Go to **Settings** > **Apps** > **Manage apps**, touch the app, then touch **UNINSTALL**.

 Some pre-installed system apps can't be uninstalled, as uninstalling them may cause system errors.

Manage Background Apps

1 Access the recent tasks screen using either of the following methods, depending on the navigation method you are using:

- **Gestures:** Swipe up from the bottom of the screen and hold.
- **Three keys:** Touch .

2 On the recent tasks screen, you can:

- Swipe across to view app previews.
- Touch an app preview to access an app.
- Swipe up on an app preview to close an app.
- Swipe down on an app preview to lock it.  will appear at the top of the app preview. Touching  will not close this app.
- Swipe down again to unlock it.  will disappear.
- Touch  to close all apps (except for those you have locked).

Clear the Cache of an App

Delete app cache files to free up storage space.

Go to **Settings** > **Apps** > **Manage apps**, select the app that you want to clear the cache of, then go to **Storage** > **CLEAR CACHE**.

Contacts

Add and manage contacts

You can open **Contacts** on the home screen (or open **Phone** and go to the **Contacts** interface) and add, share, or delete contacts.

Manually create contacts

On the **Contacts** screen, tap , go to the **New contact** interface, enter name, phone number, and other information, and tap  to save.

Merge duplicate contacts

On the **Contacts** interface, go to  > **Settings** > **Organize contacts** > **Merge duplicate contacts**.

Search contacts

You can search contacts in the following ways:

- Open the **Contacts** interface and enter the keywords you want to query (e.g., initials of contact's last name, phone number, email) in the **Search** input box at the top.
- Swipe down in the middle of the home screen to bring up the search box and enter the keywords you want to query.

 You can also enter multiple keywords at once for a more precise search, such as "John Beijing".

Share contacts

1 On the **Contacts** interface, long press the contacts to be shared, and tap **Share contact**.

Or tap the contacts to be shared, tap  > **Share contact**.

2 Select a method to share and follow the on-screen instructions.

Delete contacts

You can delete (or bulk delete) contacts in the following ways:

On the **Contacts** interface,

- long press the contacts to be deleted and tap **Delete**.
- Tap the contacts to be deleted and tap  > **Delete contact** at the bottom.
- Go to  > **Settings** > **Organize contacts** > **Delete contacts**, select the contacts to be deleted, and tap .



To restore contacts deleted by accident, open the **Contacts** interface, go to  > **Settings** > **Organize contacts** > **Recently deleted**, long press to select the contacts to restore, and tap



Add personal information

You can create business cards with personal information to share with others. You can also add emergency personal information for getting help in case of emergency.

Create business cards

- 1 Open **Contacts** or **Phone** and select the **Contacts** tab.
- 2 Tap **My card** and set your profile picture, name, phone number, and other information.
- 3 Tap  to create a business card with a QR code.

 You can also share your card using QR codes.

Phone

Make a Call

 Calling services are not supported on Wi-Fi only tablets.

Dial a Number or Select a Contact to Make a Call

Use either of the following methods to make a call:

- Open **Phone**, enter part of a phone number, the first letter of a contact's name, or a contact's initials to find a contact, then touch to make a call.
- Open **Phone**, touch the **Contacts** tab, then search for a contact or select a contact in the contact list to make a call.

Touch  to end the call.

Use Speed Dial

Once you've set up speed dialing for a contact, you can quickly call that contact with the assigned number key.

Go to **Phone** >  > **Settings** > **Speed dial**, select a number key, then set a contact for this speed dial number.

Press the Power Button to End a Call

During a call, press the Power button to end the call.

Go to **Phone** >  > **Settings**, and enable **Power button ends call**.

Make an International Call

- 1 Contact your mobile carrier to activate and inquire about the international calling service.
- 2 Open **Phone**, touch the **Contacts** tab, then select a contact to make a call.
- 3 For numbers that are not in the contacts list, open the dialer and hold the **0** number key until the **+** icon is displayed. Enter the country code and phone number, then touch  to make an international call.

Emergency SOS and Calls

 This feature is not supported on Wi-Fi only tablets.

Use Emergency SOS

If you are in an emergency situation, you can quickly and secretly send an SOS message or make an SOS call to your emergency contacts.

- 1 Go to **Settings > Safety & emergency > Emergency SOS**, and touch **Emergency contacts** to add an emergency contact.
- 2 Enable **Send SOS message automatically** and **Make SOS call automatically**, and set related permissions as prompted.

Once you have enabled the Emergency SOS feature and you are in an emergency situation, press the Power button five times in quick succession and your tablet will automatically send a message with your current location to your emergency contacts. It will also automatically call your emergency contacts one by one and play a pre-recorded SOS message, then end the call automatically.

If **Make SOS call automatically** is disabled, after the message is sent, your tablet will bring up the emergency call screen, from which you can quickly call an emergency service or one of your emergency contacts.

Make Emergency Calls

In the event of an emergency, you can make emergency calls directly from the lock screen of your tablet even if there is no signal.

 The emergency call feature is subject to local regulations and individual mobile carriers. Network issues or other types of interference may lead to emergency calls not working.

- 1 From the lock screen, access the screen for entering your password, and touch **EMERGENCY**. If you are in an area with a good signal and your tablet has an Internet connection, it will automatically obtain your location and display it on the screen.
- 2 Enter your local emergency number and touch  to call the number. Alternatively, touch **EMERGENCY INFORMATION** and select an emergency contact to call.

Manage Incoming Calls

 Calling services are not supported on Wi-Fi only tablets.

You can use the call waiting feature to answer incoming calls when you are already engaged in a previous call.

If you cannot answer a call because your tablet is faulty or the network signal is poor, you can also set call forwarding to forward calls to another number or device.

Answer or Reject an Incoming Call

If you receive a call when the screen is unlocked:

- Touch  to answer the call.
- Touch  to reject the call.
- Touch  to reject the call and reply with a message.

Enable Call Waiting

The Call waiting feature lets you answer an incoming call when a call is already in progress by placing the first call on hold. This feature requires the support of your carrier. For details, contact your carrier.

Go to **Phone** >  > **Settings** and then go to **More** > **Call waiting**.

 This feature may vary depending on your carrier.

Answer a New Incoming Call During a Call

- 1 When you receive an incoming call when you are already engaged in a previous call, touch  to answer it.
- 2 Touch , or touch a held call in the call list to switch between the two calls.

Enable Call Forwarding

After the Call forwarding feature is enabled, calls that meet your pre-set conditions will be automatically transferred to a specified phone number. This feature requires the support of your carrier. For details, contact your carrier.

- 1 Open **Phone**, go to  > **Settings**, and touch **Call forwarding**.
- 2 Select and enable a forwarding method, then enter and confirm the target number.

 This feature may vary depending on your carrier.

Disable Call Forwarding

- 1 Open **Phone**, go to  > **Settings**, and touch **Call forwarding**.
- 2 Select the forwarding mode and disable it.

Perform In-call Operations

 Calling services are not supported on Wi-Fi only tablets.

During a call, an in-call menu will be displayed.

- Touch  to start another call. This feature requires the support of your carrier. For details, contact your carrier.
- Touch  to use the dialer.
- During a call, you can hide the call screen and access other apps by returning to the previous screen or home screen using the current navigation mode on your tablet. To return to the call screen, touch the green icon in the status bar.
- Touch  to end a call.

Calendar

Use Events

Events help you schedule activities in your daily and work life, such as attending company meetings, arranging social get-togethers, and making credit card repayments. You can add events and set reminders to help you arrange your schedule in advance.

Add Schedules

- 1 Go to **Calendar**, then tap .
- 2 Enter details such as title, location, start and end time of the schedule.
- 3 Tap **Add reminder** to set a reminder for the schedule.
- 4 Tap  to save the schedule.

Import Meeting Reminders

- 1 Go to **Calendar** >  > **Manage accounts**.
- 2 Tap , then follow the on-screen instructions to add your work emails (Exchange account) to the calendar to view meeting reminders.

Search for an Event

- 1 On the **Events** screen, touch .
- 2 Enter keywords of your event in the search box, such as the title and location.

Share Schedules

- 1 Open the **Events** screen, then tap a schedule under View or Schedule.
- 2 Tap **Share**, then follow the on-screen instructions to share your schedule in the way you prefer.

Delete Schedules

On the **Events** screen, tap the schedule you want to delete, then tap  > **Delete**.

Set a Calendar Notification

Set the calendar notification type according to your requirements. You can set status bar notifications, banner notifications, and ringtone notifications. After setting the default reminder time, your tablet will send a notification at the specified time.

Go to **Calendar** >  > .

- Touch **Default reminder time** or **Reminder time for all-day events** to set a reminder time.
- Touch **Notifications** and enable **Allow notifications**. Then follow the onscreen instructions to set a notification type.

Customize Calendar View Settings

You can customize calendar view settings, such as by specifying the start day of the week, and whether to show week numbers.

- 1 Go to **Calendar** >  > .
- 2 Select the start day of the week, or enable the switch to show week numbers.

Set Alternate Calendars

You can switch to other calendars, such as the Chinese lunar calendar or the Islamic calendar.

Go to **Calendar** >  >  > **Alternate calendars**, and select a calendar you want to use.

Important Events

Add priority to events and differentiate important events with a priority to highlight important events, focus on important matters, and handle them efficiently.

Add Important Events

Enable **Calendar**, tap , and tap **Priority** to set the event as **Important** in the interface of details. Enter details such as title, location, start and end time of the event, etc. and tap  to save them.

Mark existing events as important

Mark manually

Open **Calendar**, tap an event and go to its details page, tap **Priority** and select **Important**. You can also go to the preview page of an event, tap the drop-down menu on the right side of an event  > **Priority** to make settings.

Mark automatically

If an event contains **VIP**, the calendar will intelligently identify and mark the event as important.

Set VIP Participants for Events

When you add VIP participants to events, **Calendar** will intelligently mark events, missing no important matters for you.

Add VIP Participants from Event Settings

Enable **Calendar**, go to  >  > **VIP** to add and remove VIP participants according to your needs. The Calendar will also help you recommend VIP participants based on the participants' frequency of the previous events.

Remove VIP Participants

Enable **Calendar**, go to  >  > **VIP**, select the participants you need to remove in the **VIP** list, tap **Remove** on the right side of the participants, and then confirm.

View National/Regional Holidays

View national/regional holidays in the calendar to help plan your trip.

- 1 Go to **Calendar** >  >  > **National/Regional holidays**.
- 2 Turn on the switch of a country/region, and your tablet will automatically download holiday information for that country/region and display it in Calendar.

Clock

Set Alarms

You can set alarms to play a sound or vibrate at specific times.

Add an alarm

- 1 Go to **Clock > Alarm**, tap  to add an alarm.
- 2 Follow the prompts to set the ringtone, repeating interval, etc.
- 3 Tap  to save the settings.

Modify or Delete an Alarm

Touch an existing alarm to modify or delete it.

Snooze an Alarm

If you don't want to get up when an alarm rings, simply touch the snooze button or press the Power button.

The snooze length is set when creating the alarm.

Turn Off an Alarm

When an alarm rings, swipe left or right on the button that appears at the bottom of the screen to turn it off.

Use the Timer or Stopwatch

You can use the timer to count down from a specified time. You can also use the stopwatch to measure the duration of an event.

Timer

Go to **Clock > Timer**, set the duration of time, and touch  to start the timer. To stop it, touch .

Stopwatch

Go to **Clock > Stopwatch**, and touch  to start the stopwatch. To stop it, touch .

Notepad

Create a Note

Create Note

- 1 Go to **Notes**, tap .

2 Enter the title and content for the note. You can also do the following as needed:

- Tap  to add a checklist.
- Tap  to change the font type, paragraph alignment or background.
- Tap  to insert images, tables, or links, import documents, or scan cards, documents, etc.
- If you want the notes to be classified more clearly and easy to view, tap **No category** after editing to add a tag to the note.

3 Tap  to save the note.

Add a handwritten note

You can use handwritten notes to record your inspiration and ideas more vividly, such as drawing doodles, inserting pictures to make beautiful scrapbooks and adding annotations to mark key points after inserting slides.

1 Go to **Notes**, tap  and select **Handwritten notes**.

2 Enter note name, set the paper orientation, specifications and template, and then tap .

3 Enter handwritten content to your note. You can also do the following as needed:

- Tap  to enter the content via handwriting or drawing. Tap again after  is highlighted to choose the pen and its thickness.
- Tap  to erase the handwritten or drawn content. Tap again after  is highlighted to choose the erasing method.
- Tap  to insert an image. Tap again after  is highlighted to take a photo or choose a photo from Gallery.
- Tap , and tap  in a blank area to insert a text box.
- Tap  to add pages, import images and documents.

4 Tap  to save the note.

Scan document by camera and create note

1 Open **Notes**, tap .

2 Tap  > **Scan document**.

- 3** Choose the images or documents that you need to scan, and tap  for scanning the single page or multiple pages continuously.

Manage Notes

You can categorize your notes into different folders, delete unwanted items, and share your notes with others.

When viewing notes, tap the status bar at the top of the screen to quickly return to the first item or the beginning of the item you are viewing.

Set Password for Notes

Lock Notes: Go to **Settings > Security & privacy > Device and data protection > App Lock**, follow the on-screen instructions to enter your lock screen password or customize the app lock password, and turn on the switch next to your notes.

Share notes

You can share notes by multiple methods:

- Share a single note: On the page of **All notes** list, open the note to be shared, tap  and share it by following the prompts.
Notes can be shared via **Image**, **Text** and **Document**.
- Share multiple notes: On the page of **All notes** list, press and hold a note to be shared, check multiple notes to be shared, and then tap  and share them by following the prompts.

Print Notes

- 1** In the interface of **All notes** list, open the note you want to print.
- 2** Go to  > **Print** and follow the on-screen instructions to select the printer and print parameters to begin printing.

Delete notes

You can delete notes using any of the following methods:

- In the **All notes** list interface, swipe left on a note and tap  to delete it.
- Long-press the note you want to delete, check the box or swipe along the checkbox to select multiple notes, and then tap  to delete it.

If you want to recover accidentally deleted notes, go to the **All notes** list interface and tap , and select the records you wish to keep from the **Recently deleted** folder, and tap .

Global Favorites

Three-finger Global Favorites can help you quickly save images, text, web pages or documents into **Notes** or **Favourites Space**. You can easily check and review them at any time.

-  Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites > Three-finger swipe down**, if you select **Screenshot**, Three-finger screenshot is enabled.

Save web pages

Swipe down with three fingers to save web articles to **Notes** or **Favourites Space** with ads being filtered automatically. You can check and edit the article even if the original URL is invalid.

- 1** Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites > Three-finger swipe down**, and select **Global Favourites**.
- 2** Swipe down with three fingers when you are browsing a web page. A message will pop up at the bottom of the screen to notify you that the web page is saved.
- 3** You can choose where to save by going to **Settings > Accessibility features > Favourites Space > Storage/display settings > Web pages**.

-  Not all web pages support this feature. The interface and functions may vary by device model. Please refer to the actual situation.

Document collection

On the page of an open document, swipe down with three fingers to quickly save documents into **Favourites Space**. This allows for easy and efficient access at a later time.

- 1** Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites > Three-finger swipe down**, and select **Global Favourites**.
- 2** On the page of an open document, swipe down with three fingers. A message will pop up at the bottom to notify you that the document is saved. You can check it by going to **Favourites Space**.

Save images

Tap an image on a web page or in a social app and swipe down with three fingers to quickly save it into **Gallery** or **Favourites Space**.

- 1** Go to **Settings > Accessibility features > Shortcuts & gestures > Screenshot/Global Favorites > Three-finger swipe down**, and select **Global Favourites**.
- 2** Tap to open the image, swipe down with three fingers to the bottom of the screen until it prompts that the image has been saved successfully.
- 3** You can choose where to save by going to **Settings > Accessibility features > Favourites Space > Storage/display settings > Favourite images**.

Sync Notes

Sync your local notes data to other phones for easy viewing via Exchange Mail or HONOR Cloud.

Stay in Sync

Enabling Stay in Sync allows you to sync local notes to the cloud. Log in to your HONOR ID on any device to view these notes anytime, anywhere.

Choose **Notes** >  >  > **Sync notes to the cloud**, and enable Stay in Sync by following the prompt.

 After enabling this feature, if you delete the notes on your tablet, the data on the cloud and other devices that are logged in to the same HONOR ID will also be deleted synchronously.

Exchange Sync

Synchronize the data in Exchange account with **Notes** to meet your need to record important matters at work anytime and anywhere.

- 1 Log in to Exchange account on the tablet.
- 2 Pull down to refresh in the Exchange mail list to synchronize the memo in the account with **Notes** and generate corresponding notes.

A folder named after the Exchange account will be automatically generated in **Notes** for easy management.

Old Notes Transfer

You can migrate your notes in the **Notes** from your old tablet to your new tablet through different ways such as HONOR ID sync, Device Clone, data backup, HONOR Share, etc.

- **HONOR ID sync**: Log in to your HONOR ID on your old tablet and sync the notes data from your old tablet to the cloud. Log in to the same HONOR ID on your new tablet to sync the **Notes** data.
- **Device Clone**: You can use Device Clone to migrate **Notes** and other data from your old tablet to your new one.
- **Data backup**: By backing up via an external storage device, you can back up data to an external memory card or USB storage device and restore it in the tablet's external storage after the backup is complete.
- **HONOR Share**: Select the notes you need to share and quickly migrate them to your new tablet via HONOR Share.

AI Notes

AI Notes can intelligently analyze the notes' content and generate summaries, meeting minutes, etc.

AI Summary

- 1 Open the note you wish to summarize.
- 2 Tap , and open **AI Notes**.
- 3 Tap **AI Summary**, a summary of the notes will be generated in a conversational format based on the current text content.

 Your text must be at least 200 words to utilize this feature.

AI Minutes

- 1 During the meeting, you can record audio notes. After the meeting, tap  in the notes, and open **AI Notes**.
- 2 Tap **AI Minutes**, and select the type of meeting minutes to automatically generate the minutes.
- 3 Once the minutes are generated, you can insert the original text. Tapping  allows you to create new notes, like or dislike, etc.
- 4 Tap  to save your notes and meeting minutes.

 Your text must be at least 200 words to utilize this feature.

AI Format

- 1 In the All notes interface, open the note you want to format.
- 2 Tap , and open **AI Notes**.
- 3 Tap **AI Format**, select **Summarize and format** or **Format original**, AI Format will make typographic decisions based on the current text content, improving readability with one tap.
- 4 The formatted notes can be copied, shared, and adjusted to different formatting styles.
- 5 Tap **Replace text** to replace the previous note, then tap  to save.

 The minimum content length is 20 words.

HONOR Docs

HONOR Docs

HONOR Docs can automatically bring together documents saved in various applications, and also enable you to create new documents, convert formats, edit, save, print and share documents to experience easy creation and efficient office work on the mobile.

Create New Doc

- 1 Open **HONOR Docs**, tap  to create a new doc.
 - 2 On the creation page, the tablet provides various common functions for you to use. Such as creating new doc, creating new sheet and creating new folder.
 - 3 Take “Creating new sheet” as an example:
 - a Tap “New sheet” and edit the content.
 - b Tap  in the upper right corner to save it, you can enter name, location, and tap  to save it.
 - c Tap  to mark the document, tap  to share the document.
 - 4 You can view and further edit the newly created document in **Recent documents** or the file location.
-  Tap  > **Default location** to edit the default saving location of the documents.

Format Conversion

- 1 On the creating screen of **HONOR Docs**, you can choose to convert images, sheets or docs into PDF as needed.
- 2 Take **Sheet to PDF** as an example:
 - a Tap **Sheet to PDF**, select the sheet for conversion, and tap **START CONVERTING**.
 - b Select storage location and tap .
 - c After conversion, you can share, add tags or insert annotations to the converted PDF as needed.

Manage Docs

- In the document list, you can long press a document or a file to share, tags, move or delete it. You can also tap  to rename the document.
- On the main page of HONOR Docs, you can tap  to quickly find the document that you want based on name or type.
- On the main page of HONOR Docs, you can tap  to sort the documents based on name, time, size, type tags, etc.

Collect Docs

- 1 On the document list, you can press and hold a document or a folder, and then tap  in the lower right corner, select **Favorite** to collect it.
- 2 After long pressing a document, you can tap  to select all and collect them.
- 3 You can quickly find the collected documents or folders in **Favorites** on the right.

Add tags to Doc

- 1 In the document list, you can long press a document or file and tap  to add tags.
- 2 After long pressing a document, you can tap  to select all and tags together.
- 3 After the tags is added, you can quickly find the document in the tags list on the left.

Share Docs

- 1 In the document list, you can long press a document or file and tap  to share it.
- 2 After long pressing a document, you can tap  to select all and share them together.

Print documents

Open the created document, tap **All tools** > **Print** in the bottom right corner. Follow the on-screen instructions and your personal needs to complete the printing process.

-  The printed document can be automatically converted to PDF format on your phone. Tap , and you can save the document in PDF format.

Rename Docs

In the document list, you can long press a document or file and tap  > **Rename** to rename the document or folder.

Delete Docs

- 1 In the document list, you can long press a document or file and tap  to delete it.
- 2 After long pressing a document, you can also tap  in the upper right corner to select all and delete them together.

Efficiently Edit Documents with a Stylus

When editing documents with a stylus, handwritten text can be automatically converted into text. You can use the tip of the stylus instead of a finger to accurately handwrite formulas and flowcharts, easily annotate documents and highlight key points, making your mobile work and study more convenient.

Convert Handwritten content to Text

- 1 In a document that is being edited, you can tap  > **Handwriting to Text** to convert the handwritten content by the stylus into typed text.
- 2 Tap  to save.

Handwritten Formulas to Typed ones

When editing a document, if you encounter a mathematical or physical formula that contains a variety of symbols and is difficult to type with the input method, you can directly convert and generate the formula by handwriting.

- 1 In the document that is being edited, tap , **Handwrite an equation here**, and the handwritten formula will be converted into a typed one.
- 2 If you need to modify the formula during the handwriting process, you can tap  to erase the content, and tap  again to re-write.
- 3 Tap  to save.

Draw Pictures by Hand

When editing a document, you can insert hand-drawn flow charts, pictures, and more to timely take down your inspirations.

- 1 In the doc, sheet or slide that is being edited, tap  > **Hand drawn**, choose the style and color of the stylus, and draw the pictures in the blank area.
- 2 Tap  to save.

Annotate By Hand

When you edit or read a document, you can annotate by hand to easily sign a document, or highlight key points.

- 1 In the doc, sheet or slide that is being edited, tap  > **Handwrite an annotation**, choose the style and color of the stylus, and annotate or highlight key points in the area as needed.
- 2 Tap  to save.

Recorder

Recorder

The recorder helps you to save the audio so that you can listen to it at any time.

Audio Recording

- 1 Open **Recorder** in the **Tools** folder. Tap  to start recording.
- 2 You can tap  to mark key points during the recording.

3 You can also tap . Turning to  indicates **Vocal Enhancement** has enabled. When recording, ambient noise is reduced, making the human voice clearer.

4 Tap  to end the recording.

5 You can long press the recording file to share, rename, and delete it.

You can also enter **Files > My tablet > Sounds** to view recorded files.

Play the audio recording

The recording files will be displayed as a list on the home page of **Recorder** and can be played by tapping.

On the player screen, you can:

- Tap  to automatically skips the sections with no sound.
- Tap  to change the playback speed.
- Tap  to mark key points.
- Tap on the name of a mark to rename it.

Edit audio recording files

1 Go to the home page of **Recorder**. Tap the recording file.

2 Tap . The full waveform of the recording is displayed.

3 Drag the start and end time sliders of the recording to select a section. You can also zoom the waveform area with two fingers to adjust area and then select the section.

4 Tap . Select **Keep selected part** or **Delete selected part**.

Share audio recording files

Go to the home page of **Recorder**. You can share audio recording files by any of the following methods:

- Long press the recording file to enter multi-selection mode, check the single or multiple recording files you want to share, tap **Share**, and then select a sharing method.
- Tap on one of the recording files you want to share to enter the playback interface, then tap  > **Share** and choose a sharing method.

Email

Add Email Accounts

Add your email account in **Email** to start using your tablet for convenient email access.

Add a Personal Email Account

- 1 Open **Email** on your tablet , then select from the available mailbox providers.
- 2 Enter your email address and password, touch **LOG IN**, and follow the onscreen instructions to complete configuration. The system will automatically connect to the server and check the server settings.

Add an Exchange Account

Microsoft Exchange enables digital messaging within a company. If your company mailbox uses the Exchange server, you can log in to your company email account on your tablet .

- 1 Contact the administrator of the company email server to obtain the domain name, server address, port number, and security type.
- 2 Open **Email** and select **Exchange**.
- 3 Enter the email address, user name, and password.
- 4 Touch **MANUAL SETUP**. On the **LOG IN** screen, enter the email domain name, server address, port number, and security type.
- 5 Touch , then follow the onscreen instructions to complete configuration. The system will automatically connect to the server and check the server settings.

Calculator

Calculator

Use the calculator on your tablet to perform basic mathematical calculations and for calculating exponential, logarithmic, and trigonometric functions.

Use the Basic Calculator

You can open the calculator using either of the following methods:

- Swipe down from the middle of the home screen to display the search box. Search for **Calculator**, and the first result will be the preinstalled **Calculator** app.
- Find **Calculator** in the **Tools** folder.
- Swipe up from the bottom of the lock screen to display the shortcut panel, then touch



to open the calculator.

Use the Scientific Calculator

Open the calculator and go to  > **Scientific**.

Copy, Delete, or Clear Numbers

- Copy a calculation result: Touch and hold the calculation result, touch **COPY**, then paste the result somewhere else, such as in a note or message.

- Delete the last digit: Touch .
- Clear the display: Touch . You can also touch  to clear the display after touching  to complete the calculation.

App Twin

Enable App Twin

You can log in and use two different accounts for the same app at the same time, allowing you to seamlessly switch between business and personal app use without having to frequently switch account logins.

Go to **Settings > Apps > App Twin**, and turn on the switch next to the app. The twin of that app will be displayed on the home screen.

-  Only some apps support **App Twin**.
 - If the tablet has enabled PrivateSpace or added multiple users, App Twin is only available in MainSpace or when the logged-in user is the device owner.
 - The setting options vary from product to product. If there is no corresponding option in your phone, then this feature is not supported.

System Manager

Clear Tablet Storage

The **Cleanup** of **System Manager** will scan the Storage for redundant files and large files, such as application residues, redundant installation packages, etc., and provide cleaning suggestions to help you free up space.

- 1 Go to **System Manager** and tap **Cleanup**.
- 2 When the scan is completed, tap **Clean up** behind the item to be cleaned and follow the instructions to delete redundant files.

-  Swipe down from the top of the screen and the tablet will rescan the Storage.

Clean Up Duplicate Files

System Manager can identify duplicate files on your tablet .

On the **Cleanup** screen, touch **Duplicate files**, then select unwanted files to delete them.

Device Clone

Use Device Clone to Move Data to Your New Device

Device Clone lets you quickly and seamlessly move all the basic data (including contacts, calendar, images, and videos) from your old tablet to your new tablet.

Migrate Data from a Device

- 1** On your new tablet , open the **Device Clone** app. Alternatively, go to **Settings > System & updates > Device Clone**, touch **This is the new device**, then select old device type.
- 2** Follow the onscreen instructions to download and install **Device Clone** on your old device.
- 3** On your old device, open the **Device Clone** app and touch **This is the old device**. Follow the onscreen instructions to connect your old device with your new tablet by scanning a code or connecting manually.
- 4** On your old device, select the data you want to clone, Follow the onscreen instructions to start cloning.

 **Device Clone** is only available on tablets running Android 7.0 or later, iOS 8.0 or later.

Tips

Tips

Tips has a selection of tips and tricks to help you quickly learn how to use your tablet. It also provides a full version of the user manual for easy reference at any time.

Tips Section introduction:

- Illustrated tips: A small video or a picture with clear and concise text to help you master an operation. The cards are categorized by scenario, making it easy for you to choose the section of interest.
- Detailed tips: Easy-to-access and easy-to-understand instructions on the advanced features of the tablet.

Tips Main functions:

- Search: Enter a keyword to retrieve all the related content in **Tips**, giving you quick access to the information you need. It also offers hot information for your reference.
- Like and Dislike: You can review the information and give feedback.
- Try it out: Provide the **Try now** button for key or complicated functions. Tap to go straight to the interface of the function.

 • The feature availability varies by device.

Settings

Wi-Fi

Introduction to Wi-Fi

Connecting to the Internet over Wi-Fi is an effective way to save mobile data.

Access Wi-Fi Network

-  Please be cautious when accessing free Wi-Fi in public places to avoid potential safety hazards such as privacy leakage and property loss.

Enter PIN to connect to Wi-Fi network

- 1 Go to **Settings > WLAN** and turn on **WLAN**.
- 2 On the setting page, you can connect to a Wi-Fi network by any of the following methods:
 - Tap the Wi-Fi network that you want to connect to under **AVAILABLE NETWORKS**. If an encrypted network is selected, you need to enter the password.
 - Pull down to the bottom of the menu, tap **Add network**, and follow the screen prompts to enter the network name and password to complete the connection.

When the status bar displays  , it indicates that the tablet is accessing the Internet through Wi-Fi.

Connect via scanning QR code

- 1 Go to **Settings > WLAN** and turn on **WLAN**.
 - 2 Go to the **WLAN** setting page on the tablet that shares the network, tap the network that is connected, and get the QR code.
 - 3 Scan the QR code on the tablet to be connected to the network and follow the prompts to access the network.
-  Some encrypted networks may not support connection by code scanning. Please refer to the actual situation.

Transfer Data Using Wi-Fi Direct

You can use Wi-Fi Direct to transfer data between HONOR devices. Wi-Fi Direct allows you to transfer large files to a nearby device more quickly than Bluetooth and without having to pair the devices.

- 1 On the receiving device, go to **Settings > WLAN** and enable **WLAN**.
- 2 Go to **More settings > WLAN Direct** to start searching for nearby devices that have enabled Wi-Fi Direct.

- 3 On the sending device, touch and hold to select the files you want to share, touch , and select **WLAN Direct**.
 -  These steps may be different if you are sharing files directly from an app.
- 4 Touch the icon of the receiving device to establish a connection, then share the files.
- 5 On the receiving device, accept the Wi-Fi Direct transfer request.

Bluetooth

Tablet Bluetooth basic

You can connect your tablet to Bluetooth earbuds, speakers, car entertainment systems, or share data from your tablet to other devices via Bluetooth.

We will introduce the following Bluetooth functions of your tablet: ① turn on or turn off Bluetooth; ② edit Bluetooth device's name; ③ pair Bluetooth devices; ④ transfer files via Bluetooth; ⑤ unpair devices.

The effective distance of Bluetooth is 10 meters. Please use Bluetooth functions within the effective range.

Turning Bluetooth on or off

- Swipe down from the top right of the screen to open the Control Center and enable or disable **Bluetooth**. Long press **Bluetooth** to enter the settings screen.
- Go to **Settings > Bluetooth**, turn on or off the **Bluetooth** switch.

Change the name of the Bluetooth device

- 1 Go to the settings screen for **Bluetooth** and enable **Bluetooth**.
- 2 Tap **Device name**, enter the new name, and tap **OK**.

Pair with a Bluetooth Device

- 1 Enable Bluetooth on the target device and set it to discoverable. For detailed instructions, refer to the device's user guide.
- 2 From your tablet, access the **Bluetooth** settings screen, and enable **Bluetooth** to have your tablet automatically search for nearby Bluetooth devices.
- 3 From the list of **Available devices**, select the one you want to pair your tablet with, and follow the onscreen instructions to complete pairing.

On the **Bluetooth** settings screen, touch  to view tips for connecting various Bluetooth devices.

Transfer Files via Bluetooth

You can use Bluetooth to transfer videos, pictures, contacts, and more to another device provided that both devices are within the effective Bluetooth range.

- 1 Pair the sending and recipient devices via Bluetooth.
- 2 On the sending device, touch and hold a file, select the files you want to share, touch , and select **Bluetooth**.
 Operations may vary if you are sharing files from apps directly.
- 3 Touch the Bluetooth name of the recipient device to start sharing.
- 4 On the recipient device, accept the Bluetooth transfer request.

Connect Hearing Aids via Bluetooth

Within the effective transmission distance, hearing aids that support the Bluetooth function can be connected to mobile phones, and can directly answer calls, listen to music, etc. Hearing aids can be connected in any of the following ways:

- **Quick connect via Control Center:** Swipe down from the top right of the screen to open the Control Center, and tap **Hearing aid** (If not found, tap the edit icon above and tap **Edit shortcut switch**, add **Hearing aid** to Control Center in the more switches area below), and choose a hearing aid you want to pair with.
- **Connect in Accessibility Settings:** Go to **Settings > Accessibility features > Accessibility > Hearing aid**, enable **Bluetooth**, and choose a hearing aid you want to pair with.

During calls and music playback, you can quickly switch to other Bluetooth devices.

Unpair a Bluetooth Device

- 1 On the **Bluetooth** settings screen, enable the **Bluetooth** switch.
- 2 In the list of **Paired devices**, touch  next to the name of the device you wish to unpair, then touch **Unpair**.

Mobile Network

Enable or Disable Airplane Mode

You can enable or disable Airplane mode using any of the following methods:

- Swipe down from the top right of the screen to open the Control Center. Tap  to enable or disable **Airplane Mode**.
- Go to **Settings > Mobile network** and toggle on or off **Airplane mode**.

After you turn on the Airplane mode for the first time, Wi-Fi and Bluetooth on your tablet will be turned off automatically.

If allowed by the airline, you can manually turn on or off Wi-Fi and Bluetooth on your tablet.

-  • Data services are not supported on Wi-Fi only tablets.
- Calling services are not supported on Wi-Fi only tablets.
- SMS messaging services are not supported on Wi-Fi only tablets.

Share Your Network via Bluetooth

- 1** Go to **Settings > Bluetooth**, and enable **Bluetooth**. Select a device, then follow the onscreen instructions to complete pairing.
- 2** Go to **Settings > Mobile network > Personal hotspot > More**, and enable **Bluetooth tethering**.
- 3** On the **Bluetooth** settings screen of the paired device, touch  next to the name of your device, then enable **Internet access** to share your network.

More Connections

Transfer Data Between Your Tablet and Computer with a USB Cable

- 1** Connect your tablet to a computer with a USB cable. After the driver is automatically installed on the computer, the drive name corresponding to your tablet will be displayed.
 - 2** On your tablet, swipe down from the top middle or left of the screen to open the Notification Center, go to **Touch for more options**, and select a USB connection mode to transfer data.
 - **Transfer photos:** Use the Picture Transfer Protocol (PTP) to transfer photos between your tablet and computer. In the new drive displayed on the computer, you can view photos stored on your tablet, or copy and paste photos between the device and computer.
 - **Transfer files / Android Auto:** Use the Media Transfer Protocol (MTP) to transfer files between your tablet and computer. In the new drive displayed on the computer, you can view files stored on your tablet, or copy and paste files between the device and computer.
-  Install Windows Media Player 11 or later on your computer to view media files on your tablet.
- **Input MIDI:** Use your tablet as the audio input device of the Musical Instrument Digital Interface (MIDI) and play music on your computer.

HONOR Share

HONOR Share is a wireless sharing technology that allows you to quickly transfer images, videos, documents, and other types of files between devices. This technology uses

Bluetooth to discover nearby devices that supports HONOR Share and Wi-Fi Direct to transfer files without using mobile data.

Enable or Disable HONOR Share

You can enable or disable HONOR Share in either of the following ways:

- Swipe down from the top right of the screen to open the Control Center, then turn on or turn off **HONOR Share**. You can also touch and hold **HONOR Share** to access its settings screen.
- Go to **Settings > More connections > HONOR Share** to enable or disable **HONOR Share**.

Share Files Between Tablets with HONOR Share

You can use HONOR Share to quickly share files between HONOR tablets . The recipient can preview the files before they are sent, then view the full content of the files once they have been received.

- 1 On the receiving device, enable **HONOR Share**.
- 2 On the sending device, tap and hold to select a file or album you want to share, then tap  . Tap **HONOR Share**, then tap the name of the receiving device to send the file.
 -  • These steps may be different if you are sharing files directly from an app.
 - The preview effect on the receiving end during sharing is related to the format and quantity of the shared files, please refer to the actual situation.

- 3 On the receiving device, tap **ACCEPT** to accept the transfer.

On the receiving device, go to **Files**, tap **My tablet > HONOR Share** under the **Browse** tab to view the received file.

Received pictures or videos can also be viewed in **Gallery > Albums > HONOR Share**.

Share Files Between Your Tablet and Computer with HONOR Share

You can use HONOR Share to easily share files wirelessly and quickly between your tablet and a computer without a data cable.

Share files from your tablet to PC:

- 1 Enable Bluetooth and Wi-Fi on the PC.
- 2 Swipe down from the status bar on your tablet to access the notification panel (continue swiping for more content). Long press **HONOR Share** to go to the Settings screen and turn on **HONOR Share**.
- 3 Turn on **HONOR PC Manager > HONOR Share** on your PC and confirm **Allow discovery by other devices** is enabled.
- 4 Long press the file to be shared on your tablet , tap  , and select **HONOR Share**. After the receiving device is discovered, tap its name to share the file.

Share files from your PC to tablet :

- 1 Enable Bluetooth and Wi-Fi on the PC.
 - 2 Turn on **HONOR Share** on the tablet .
 - 3 Select the file to be shared on your PC and right click **Display more options > HONOR Share**. The PC will search for tablets that have the **HONOR Share** function enabled. Select the tablet to receive the file.
 - 4 Follow on-screen prompts to receive the file on the tablets .
-  Only supports HONOR notebooks with HONOR PC Manager Version 15.0 and above. This feature may vary by product, please refer to the actual situation.

One-Touch Printing with HONOR Share

When a printer that supports HONOR Share is nearby, you can use HONOR Share to find the printer and print out pictures or PDF files stored on your tablet .

- 1 Depending on the type of printer, ensure the following:
 - Wi-Fi capable printers: The printer must be powered on and connected to the same network as your tablet .
 - WiFi Direct capable printers: The printer must be powered on and have enabled WiFi Direct.
 - Bluetooth capable printers: The printer must be powered on and discoverable via Bluetooth.
- 2 On your tablet , preview the file to be printed, then go to **Share > HONOR Share**.
- 3 Once the printer has been discovered, touch its name on your tablet , and adjust the settings on the preview screen. Then touch **PRINT** to print.
If you are connecting a Bluetooth printer to your tablet for the first time, find the printer on your tablet , touch the printer name, then press and hold the Power button on the printer for about 1 second to confirm the connection.

Print Images and Documents

Connect Your Tablet to a Printer

- 1 Check the printer manual or consult with its manufacturer to verify that it is Mopria-certified.
If it is not, consult with its manufacturer to install the corresponding app or plug-in for it on your tablet.
- 2 Connect your tablet and the printer to the same Wi-Fi network using any of the following methods:
 - Connect to a Wi-Fi router: Enable Wi-Fi on the printer and connect it to the Wi-Fi router. On your tablet , go to **Settings > WLAN**, enable **WLAN**, touch the same Wi-Fi router, and follow the onscreen instructions to complete the settings.
 - Connect with Wi-Fi Direct: If your printer supports Wi-Fi Direct, follow the instructions in the printer manual to enable this feature. On your tablet , go to

Settings > **WLAN**, enable **WLAN**, go to **More settings** > **WLAN Direct**, then touch the printer to establish the connection.

- Connect to your printer's hotspot: If your printer can double as a wireless hotspot, follow the instructions in the printer manual to enable the hotspot and set a password. On your tablet, go to **Settings** > **WLAN**, enable **WLAN**, touch the printer's hotspot, then follow the onscreen instructions to complete the settings.

3 Go to **Settings** > **More connections** > **Print** > **Default Print Service**, and enable **Default Print Service**.

4 Click **Default Print Service** and follow the onscreen instructions to add the printer.

Print files

To print files under **Gallery** and **Notes**:

- Print pictures: If under **Gallery**, open the picture, tap  > **Print or export to PDF**, select the printer and follow onscreen instructions.
- Print notes: If under **Notes**, open the note, tap  > **Print**, select the printer and follow onscreen instructions.

Project Your Tablet Screen Wirelessly

You can project your tablet screen wirelessly to a large display (such as a TV).

1 Perform the following based on the model and functions of the large display:

- **If the large display supports Miracast/cast+**, turn on its wireless projection switch.
- **If the large display does not support Miracast/cast+**, connect a wireless HDMI adapter to it. Ensure that the wireless HDMI adapter is connected to a power supply.

 To check whether the large display supports Miracast/cast+ and how to enable wireless projection on it, consult the user guide or customer service of the large display manufacturer.

2 On your tablet, swipe down from the top right of the screen to open the Control Center, and turn on .

3 Swipe down again to show all shortcuts and enable **Wireless Projection**. Your tablet will start searching for available display devices.

4 In the device list, touch the name corresponding to the large display or wireless HDMI adapter to complete the projection connection.

Alternatively, swipe down from the top middle or left of the screen to open the Notification Center, and touch .

Personalized home screen & more

Manage the Home Screen Layout

You can customize the home screen layout to suit your tablet usage habits.

Rearrange icons on the home screen

Touch and hold an icon until it enlarges, then drag it to the desired position on the home screen.

Keep Home Screen Icons Aligned

Pinch two fingers together on the home screen to access **Home screen settings** mode, then enable **Auto-align**. With this feature enabled, empty spaces will automatically be filled when apps are removed.

Lock Home Screen Icon Positions

Pinch two fingers together on the home screen to access **Home screen settings** mode, then enable **Lock layout**.

Select the Home Screen Layout Pattern

Pinch two fingers together on the home screen, go to **Home screen settings > Layout**, then select a layout pattern you prefer.

Turning on Search Button on Home Screen

You can use either of the following methods to turn on or turn off the search button on home screen:

- Pinch two fingers on the home screen, and tap **Settings** to turn on or turn off **Search button on home screen**.
- Go to **Settings > Home screen & style > Home screen settings** to turn on or turn off **Search button on home screen**.

Set Your Wallpaper

Use a Preset Wallpaper

- 1** Go to **Settings > Home screen & style**, tap **SELECT WALLPAPER**.
- 2** Select an image you want to set as the wallpaper.
- 3** Choose as needed:
 - **Blur**: Create a blurred effect on the wallpaper.
- 4** After turning on the blur switch, adjust the blur intensity.

Set an Image from Gallery as Your Wallpaper

- 1** Open **Gallery**, and open the image you want to set as your wallpaper.
- 2** Go to **⋮ > Set as > Wallpaper**, then follow the onscreen instructions.

Use App Drawer to Store Apps

You can put your apps in a drawer and display only frequently used apps on your home screen to streamline your home screen.

Enable App Drawer

Go to **Settings > Home screen & style > Home screen style**, and select **Drawer**.

Once enabled, you can swipe up on the home screen to access all of your apps in the drawer.

Create shortcuts on the home screen

In the Drawer mode, swipe up on the home screen to display the drawer, touch and hold an app until it enlarges, then drag it to the desired position on the home screen.

Move Apps Back to the Drawer

Touch and hold an icon until it enlarges, then touch **Remove**. This operation will only remove the app icon from your home screen but will not uninstall it.

You can still find it in the app drawer.

Disable the Drawer mode

To switch back to the standard home screen, go to **Settings > Home screen & style > Home screen style** and select **Standard**.

Use Magazine Unlock

Magazine Unlock will change the image displayed on the lock screen every time the screen is turned on.

Enable Magazine Unlock

Go to **Settings > Home screen & style > Magazine Unlock**, and enable **Magazine Unlock**.

When your tablet is connected to a Wi-Fi network, it will automatically download magazine unlock images.

Subscribe to Magazine Unlock Images

Go to **Settings > Home screen & style > Magazine Unlock**, and select or deselect magazine types based on your preferences.

If you deselect all types, your tablet will not download new magazine unlock images and will only display already downloaded images.

Set a Local Image as a Magazine Unlock Image

Go to **Settings > Home screen & style > Magazine Unlock > Added from Gallery**, touch



, select a local image, then touch **Add**.

Pin or Remove a Magazine Unlock Image

Turn on the screen, and swipe up from the bottom of the lock screen to access the magazine unlock management screen.

Touch  at the top of the screen. You can then:

- Touch **Pin**, and the magazine unlock image will not change each time you turn on the screen. To unpin the image, go to  > **Unpin**.
- Touch **Remove**, and the current magazine unlock image will be removed from the library and will no longer appear on the lock screen.
- Touch **Like**, and the current wallpaper will not be cleared after new lock screen images have been downloaded. The image will also be saved to **Gallery**.
- Touch **Share**, and choose your preferred way to share the image.

 Preset magazine unlock images cannot be added to favorites or shared.

If Face unlock is enabled, do not look directly at your tablet when turning on the screen. Ensure that your tablet is still locked before swiping up to access the magazine unlock management screen.

If you unfavorite an image, it will not be removed from **Gallery**.

Delete Magazine Unlock Images Saved to Favorites

- 1 Open **Gallery**, touch the **Albums** tab, then go to **Others** > **Magazine Unlock**.
- 2 To select an image you want to delete, touch and hold it. You can select multiple images as needed, then touch **DELETE**.

Disable Magazine Unlock

Go to **Settings** > **Home screen & style** > **Magazine Unlock**, and disable **Magazine Unlock**.

Your tablet will no longer automatically switch magazine unlock images. Images saved to favorites and local images added to the Magazine unlock library will not be cleared.

Magic Wallpaper

Personalized and adaptable lock screen wallpaper, allowing free display of various elements. You can customize lock screen wallpaper, such as adding depth effect. The moment the screen is on brings you a huge visual impact. You can create your own wonderful lock screen.

 Some products do not support depth effect, Please refer to the actual situation.

Access Lock Screen Editing

You can access the **Lock screen** settings page using any of the following methods:

- Pinch with two fingers on the **Lock screen** screen (after unlocking the device) to enter the **Lock screen** settings page.

- Go to **Settings > Home screen & style**, then tap **Lock screen style** or **SELECT WALLPAPER**, and swipe left or right to switch to the **Lock screen** settings page.

Customize the Lock Screen Style

In the **Lock screen** settings, you can:

- Tap **Lock screen style**:
 - Select the official pre-installed wallpaper.
 - Select an image from **Gallery** as your wallpaper.
 - Tap **MORE** to open the **Themes** app and choose from more free or paid wallpapers.

 The pre-installed lock screen wallpapers may vary depending on the model and version. Please refer to the actual device.

- Tap **Change image**:

Choose any image you like from **Gallery** to replace the people, pets, or scenery on the current lock screen wallpaper. Pinch to zoom in or out on the image to adjust its size; use two fingers to move the image and adjust its display area.

After confirming, tap **Done**.

-  • Changing the image is only supported by some lock screen wallpapers. Please refer to the actual device.
- In the **Lock screen** settings, tap on a blank area to enter full-screen adjustment for better previewing of the lock screen effect.

Set personalized wallpaper

On the **Lock screen** settings screen, tap **Decoration**, you can:

- Swap the wallpaper **Pattern**.
- Swap the wallpaper **Template color**.
- Select your favorite image to replace the main body of the current lock screen wallpaper.

You can also tap the clock on lock screen preview interface, or customize text styles, such as font and color.

 Not all lock screen wallpapers support **Decoration**. Please refer to the actual situation.

Set depth effect

With depth effect, the lock screen wallpaper has more distinct sense of depth, the main body of the wallpaper is more prominent, and the three-dimensional visual sense brings you immersive experience.

On the **Lock screen** settings screen, select the **Magic Lock Screen** template that needs to be set, tap **Depth effect**, you can:

- Turn on **Depth effect** to experience the lock screen wallpaper with depth effect.
- Drag the **Blur background** control block to blur the wallpaper background to make the main body more prominent.

- When **Depth effect** is enabled, the display area of clock may be partially blocked. You can tap the lock screen preview, then drag it to the appropriate position, return to the interface.
- Not all lock screen wallpapers support **Depth effect** and **Blur background**. Please refer to the actual situation.

Display and Brightness

Adjust the Screen Brightness, Color Mode, and Color Temperature

You can set the screen brightness, color mode, and color temperature according to your preferences.

Automatically Adjust the Screen Brightness

Your tablet will automatically adjust the screen brightness according to the ambient lighting conditions. You can do this in any of the following ways:

- Go to **Settings > Display & brightness**, and enable **Automatic**.
- Swipe down from the top right of the screen to open the **Control Center**, Tap  in the screen brightness adjustment area.

Manually Adjust Screen Brightness

You can manually adjust the screen brightness by either of the following methods:

- Swipe down from the top right of the screen to open the Control Center, and you can drag the slider to adjust the screen brightness in the  area.
- Go to **Settings > Display & brightness** and drag the slider to adjust the screen brightness in the  area.

Adjust the Color Mode

Go to **Settings > Display & brightness > Color mode & temperature**, and select the color mode that you prefer. **Normal** mode will be easier on your eyes and is therefore recommended.

- **Normal**: natural color tones
- **Vivid**: vivid color tones

Adjust the Color Temperature

Go to **Settings > Display & brightness > Color mode & temperature**, and select the color temperature that you prefer. **Default** and **Warm** will be easier on your eyes and are therefore recommended.

- **Default**: a natural tint
- **Warm**: a yellowish tint

- **Cool:** a whitish tint
- You can touch anywhere on the color circle or drag the spot to adjust the color temperature.

Dark mode

Soften screen brightness to bring you an immersive visual experience, and can turn on and off automatically with sunset and sunrise, saving power and trouble.

Enable Dark Mode

Enable the Dark mode of the screen background to protect your eyes by reducing the brightness and irritation.

You can enable or disable Dark mode using any of the following methods:

- Swipe down from the top right of the screen to open the Control Center, turn on or off **Dark mode**. Touch and hold it to enter the **Dark mode** setting page.
- Go to **Settings > Display & brightness**, tap **Dark** to enter **Dark mode**, and tap **Light** to quit **Dark mode**.

Set Dark Mode to Turn On and Off Automatically

Go to **Settings > Display & brightness**, turn on **Auto-switch**, and tap **Schedule**. If **From sunset to sunrise** is selected, the system will determine the time of night based on your geographic location and clock. You can also tap **Custom time** to set the automatic switching time of the “Dark mode” according to the usage habit.

Darken the wallpaper in Dark mode

Go to **Settings > Display & brightness**, make sure **Dark** is toggled on, tap **Dark mode settings**, and you can choose whether to enable functions like **Darken the wallpaper in Dark mode**.

Set Dark Mode for Individual Apps

- 1 Go to **Settings > Display & brightness** and make sure **Dark** is on. Tap **Dark mode settings**.
- 2 Toggle on the switch next to the app. When you open the app again, its background will turn dark.

 Only some apps support this function.

Screen resolution adjustment

Smart screen resolution adjustment

Go to **Settings > Display & brightness** and turn on **Smart Resolution**. The system will adjust the screen resolution up or down according to the apps being run.

Enable Vivid Display

Enhance video color and clarity for a more vivid viewing experience.

Go to **Settings > Display & brightness > Video enhancer**, and enable the **Vivid Display** switch.

-  • Video quality enhancement only applies to the corresponding video source and may vary depending on the device model and version. Please refer to your actual experience for accuracy.
- In the **Supported apps** list, you can view the apps that support this feature.

Adjust Screen Refresh Rate

Go to **Settings > Display & brightness > Screen refresh rate**, and select the refresh rate based on your needs:

- **Dynamic:** Achieves power saving and improves smoothness of the screen.
- **Standard:** Helps save power.
- **High:** Improves smoothness of the screen but increases power consumption.

Adjust Font

Adjust Font Style

-  • This feature requires an Internet connection. Connect to a Wi-Fi network to avoid incurring unnecessary data charges.
- Some Fonts need to be purchased.

1 Go to **Settings > Display & brightness > Fonts**.

2 Download or purchase a font that you like.

Adjust Font Size and Boldness

Go to **Settings > Display & brightness > Font settings** and you can adjust the following by dragging the controller:

- **Text size:** Text size on the screen.
- **Text and icon boldness:** The boldness of text and icons on the screen.

Adjust Display Size

Go to **Settings > Display & brightness > Display size**, and you can adjust the size of pictures or other elements on the screen by dragging the controller.

HONOR Eye Comfort Display

The HONOR Eye Comfort Display is specifically crafted to protect your eyes across various scenarios, whether you're using your device for leisure and entertainment purposes, working in the office, or winding down for sleep.

-  • This feature is not a substitute for professional eye care. Please monitor your screen time and develop healthy device habits.
- The compatibility of this feature may vary depending on your device model and the version you are using.

Turn on or off Eye Comfort

- Swipe down from the top right of the screen to open the Control Center and turn on or off **Eye Comfort**. Press and hold **Eye Comfort** to enter the settings.
- Go to **Settings > HONOR Eye Comfort Display > Eye Comfort** and turn on or off **Enable all day**.

After it's turned on, the status bar will show the icon of . Since certain blue light is filtered out, the screen will have a warmer tone.

Set the Effective Period of the Eye Comfort

Go to **Settings > HONOR Eye Comfort Display > Eye Comfort**, turn on **Scheduled** and set the **Start** and **End** for the Eye Comfort as needed.

Customize Eye Comfort Mode

Go to **Settings > Display & brightness > HONOR Eye Comfort Display**, enable **Enable all day** or set up **Scheduled**, and adjust the slider under **Enable all day** to customize how much blue light you would like to be filtered.

Turn on Night display

Go to **Settings > HONOR Eye Comfort Display**, turn on or off the **Circadian Night Display** switch.

After it's turned on, the device will match your body rhythm and your screen will have a warmer tone at night automatically.

Defocus Eyecare

Harnessing the power of defocus optical theory, Defocus Eyecare will automatically adjust your tablet display to match your screen time during activities like video watching or ebook reading. It refines display details and adds a gentle blue-yellow tint to text edges. This feature also utilizes AI to stimulate the benefits of defocus glasses, creating the illusion that content is positioned further away. This innovative approach significantly lessens eye strain.

Go to **HONOR Eye Comfort Display**, toggle on **Defocus Eyecare**, then the tablet automatically adjusts images to create distant viewing experience, improving oxygen supply to the retina.

- Some apps don't yet support this feature.
- Turning on this feature may increase power consumption and device temperature.

Apply E-book Mode

After E-book mode is enabled, your tablet screen will become black and white to reduce your eye fatigue.

You can enable or disable the mode using any of the following methods:

- Swipe down from the top right of the screen to open the Control Center. Turn on or off

eBook mode (If there is no **eBook mode** quick switch showed on the panel, tap  > **Edit shortcut switch**, and you can find **eBook mode** switch on the panel below).

- Go to **Settings > Display & brightness** and toggle on or off **eBook mode**.

- If you enable **eBook mode** and **Eye Comfort** at the same time, only **eBook mode** works.
- If you enable **eBook mode** and **Dark mode** at the same time, the screen background will become dark and the text will become white.

Sounds

Do Not Disturb Mode

Do Not Disturb helps you prevent interruptions when you need to focus. When this mode is enabled, calls and messages will be muted.

Enable or disable Do Not Disturb

You can enable or disable Do Not Disturb using any of the following methods:

- Swipe down from the top right of the screen to open the Control Center, turn on or off **Do Not Disturb**. Touch and hold it to enter the **Do Not Disturb** setting page.
- Go to **Settings > Sound > Do Not Disturb** and turn on or off **Do Not Disturb**.

When Do Not Disturb is enabled, a moon icon  appears on the status bar. Open the Notification Center by swiping down from the top middle or left of the screen to view Do

Not Disturb notifications. Swipe the notification to the left and tap  to set a delayed reminder.

When there are incoming calls, notifications, and messages, the tablet will not be turned on and is muted.

Set a Schedule for Do Not Disturb

- 1** Go to **Settings > Sound > Do Not Disturb**, and disable **Do Not Disturb**.
- 2** Enable **Scheduled**. Your tablet will enter Do Not Disturb mode at the specified time on Saturdays and Sundays by default.
- 3** Touch **Scheduled** to set the time frame and repeat cycle.
- 4** You can also touch **Add** to set multiple start times.

Adjust Sound Settings

Press a Volume Button to Adjust the Volume

Press the Volume up or down button to adjust the volume.

Set the Default Volume

Go to **Settings > Sound**, and you can then set the volume for the following items:

- **Notifications**
- **Alarms**
- **Music, Videos, Games**

 Calling services are not supported on Wi-Fi only tablets.

Press the Power Button to Mute Your Device When It Rings

When your tablet rings for an incoming call or alarm, you can press the Power button to mute it.

Set up More settings

Go to **Settings > Sound > More sound settings** and explore more ways to alert. Such as **Screen lock**, **Screenshot**.

Notifications

App Badges

When new notifications arrive for an app, a numbered badge will appear on the app icon. You can also set a dot as the badge, or hide the badge for some or all apps.

Turn Off App Badges

- 1** Go to **Settings > Notifications & status bar**, and touch **App icon badges**.
- 2** Turn off the switch for some or all apps.

Change the Badge Display Mode

On the **App icon badges** screen, touch **Badge display mode**, and select **Numbers** or **Dots** according to your preference.

Hide Content of Notifications on the Lock Screen

Stop the content of notifications from being seen by others by hiding it from the lock screen.

Go to **Settings > Notifications & status bar > Previews on lock screen**, and enable **Hide content**.

More App Notification Settings

Pure Mode of Status Bar

Go to **Settings > Notifications & status bar > Status bar**, and enable **Pure mode**. When **Pure mode** is turned on, the status bar only shows the time, Wi-Fi, and battery level.

Set Notification Method for Apps

Go to **Settings > Notifications & status bar**. Select an app to set the notification method for the app.

- Enable **Allow notifications**: You will be reminded when new notifications are available for the app.
- Once the app has generated notifications, you can also set up more ways to be reminded.

For example, Once the **Calendar** has generated notifications, you can also set **Event alarm reminder**, **Event notification (remind later)**, or **Default event notification**.

 The notification method supported by each app may be different.

Notifications Turn on Screen

Go to **Settings > Notifications & status bar**, and enable **Wake screen**. Your tablet will then automatically turn on the lock screen when it receives a notification.

Show Notification Icons in the Status Bar

Go to **Settings > Notifications & status bar > Status bar**, and enable **Show Notification icon**.

Disable App Notifications

Turn off Notifications of Some Apps

If you don't want notifications from some apps, you can turn them off by any of the following methods:

- After you receive a notification from an app, you can swipe it left in the Notification Center, and then tap  > **DISABLE NOTIFICATIONS**.
 - Go to **Settings > Notifications & status bar**, find and tap the app that you want no notifications from, and then toggle off **Allow notifications**.
-  This feature is unavailable in some apps.

Disable Notifications from Apps in Batches

To disable notifications from multiple apps at a time, go to **Settings > Notifications & status bar > Manage all**, and turn off the switch next to each app.

Biometrics & Password

Face Recognition

Face Recognition allows you to unlock your tablet or access locked apps with your facial data.

Enroll Facial Data

- 1 Go to **Settings > Biometrics & password > Face Recognition**, and enter your lock screen password.
- 2 Touch **Add facial profile** and follow the onscreen instructions to enroll your facial data.
- 3 Select **Enable raise to wake**.

Add More Facial Profiles

You can add a maximum of five facial profiles for your tablet so that it can be shared with your beloved ones securely.

- 1 Go to **Settings > Biometrics & password > Face Recognition**, and enter your lock screen password.
- 2 Touch **Add facial profile** and follow the onscreen instructions to enroll your facial data. After finished enrolling, you can set the name of facial data.

Enable Face Unlock

On the **Face Recognition** screen, touch **Unlock device**, and select an unlock method.

-  If you have enabled PrivateSpace on or added multiple users to your tablet, you can use Face unlock only in MainSpace or with the Owner account.

Access App Lock with Face Recognition

On the **Face Recognition** screen, enable **Access App Lock**, and follow the onscreen instructions to add your facial data to App Lock.

You can then touch a locked app on your home screen and use face recognition to access the app.

Smart Lock Screen Notifications

- 1** Go to **Settings > Biometrics & password > Face Recognition**, fill in the lock screen password to enter **Face Recognition**, and toggle on the **Unlock** and make sure **Show notifications** is turned on.
 - 2** Make sure the is turned off.
-  To delete facial data, toggle off **Show notifications**. After ensuring that the lock screen password has been enrolled, refer to **Hide content** Chapter to hide the lock screen notification details.

Disable or Delete Facial Data

On the **Face Recognition** screen, you can do the following:

- Disable facial data for certain features: Disable **Unlock**, or **Access App Lock** as required. This will not delete your facial data.
- Delete facial data: Touch **Delete** and follow the onscreen instructions to delete your facial data.

Lock Screen Password

You can set a numeric, pattern, or hybrid password as your lock screen password.

Set the Lock Screen Password

- 1** Go to **Settings > Biometrics & password** and touch **Lock screen password**.
- 2** Enter a password containing 6 digits.
- 3** Alternatively, touch **Select unlock method** and select a password type, then follow the onscreen instructions to input a new password.

Change the lock screen password

- 1** Go to **Settings > Biometrics & password**, tap **Change lock screen password**.
- 2** Enter lock screen password.
- 3** Enter a new password, or tap **Select unlock method** to select and enter a new password.

Turn off the lock screen password

Go to **Settings > Biometrics & password** and tap **Disable lock screen password**.

App

View or Change App Settings

Go to **Settings > Apps > Manage apps** and touch an app. You can force stop it, uninstall it, view and change the app permissions, set notification modes, and more.

 Some apps cannot be uninstalled.

Enable App Twin

You can log in and use two different accounts for the same app at the same time, allowing you to seamlessly switch between business and personal app use without having to frequently switch account logins.

Go to **Settings > Apps > App Twin**, and turn on the switch next to the app. The twin of that app will be displayed on the home screen.

-  • Only some apps support **App Twin**.
 - If the tablet has enabled PrivateSpace or added multiple users, App Twin is only available in MainSpace or when the logged-in user is the device owner.
 - The setting options vary from product to product. If there is no corresponding option in your phone, then this feature is not supported.

Battery

Power Management

On the **Battery** screen, you can check the estimated battery time remaining, and enable a power saving mode to extend the battery life of your tablet .

Enable Power plan

If **Power Saving mode** is enabled on your device and the battery level is higher than 10%, some functions will be disabled, background apps will be restricted, and visual effects will be weakened to reduce power consumption. When the battery level is lower than or equal to 10%, stricter power saving measures are taken to ensure the longest standby time. It is recommended that you enable **Power Saving mode** when the battery level is lower than or equal to 20%.

To do so, go to **Settings > Battery** (or **System Manager > Battery**), and enable **Power**

Saving mode. A  icon will then be displayed in the status bar.

Enable Ultra Power Saving mode

After enabling **Ultra Power Saving mode**, the screen display would go into **Dark mode**. This would disable most features and apps that may consume power and limit the performance of the tablet, with only basic features like Call and Messages retained to extend the standby time. You may also add frequently used apps for emergency operations.

Try out the following methods to enable **Ultra Power Saving mode**:

- Go to **Settings > Battery** (or go to **System Manager > Battery**), and enable **Ultra Power Saving mode**.

- When the remaining battery is lower than 10%, tap **TURN ON ULTRA POWER SAVING MODE** on the notification banner on the top of the screen.

In **Ultra Power Saving mode**, tap **Exit** on the upper right corner to exit **Ultra Power Saving mode**.

-  • Calling services are not supported on Wi-Fi only tablets.
- SMS messaging services are not supported on Wi-Fi only tablets.

Battery optimization

Battery optimization: The system will provide multi-dimensional power-saving recommendations based on your usage habits and frequency. You can optimize battery usage with one tap to extend your device's runtime.

You can optimize in the following ways:

• Manual optimization:

- 1 Go to **Settings > Battery > Battery optimization** (or go to **System Manager > Battery > Battery optimization**).
- 2 Confirm by selecting **Battery-draining features** and **Seldom used functions**, then choose the specific optimization suggestions under **Power saving tips** based on the actual situation, and tap **OPTIMIZE**.

Enable Performance Mode

Performance mode adjusts the power settings of your tablet to deliver maximum performance. This will cause the battery to drain more quickly, especially when graphic-intensive apps are used.

When the battery has sufficient power, go to **Settings > Battery** (or **System Manager > Battery**) and enable **Performance mode**.

A  icon will then be displayed in the status bar.

-  **Performance mode** is available on selected devices only. If the **Performance mode** option is not displayed in **Battery**, it indicates that your device does not support the feature.

Battery Settings

You can also set whether or not to display the battery percentage in the status bar, and whether to maintain a network connection when the tablet screen is turned off.

Display Battery Percentage in the Status Bar

Go to **Settings > Battery** (or **System Manager > Battery**), touch **Battery percentage**, and select whether the battery percentage will be displayed inside or next to the battery icon.

Stay Connected While Your Device Is Sleeping

Keep your tablet connected to the Internet when it sleeps to continue to receive messages or download data in sleep mode. Please note that this may increase power consumption.

To do so, on the **Battery** screen, touch **More battery settings**, and enable **Stay connected while asleep**.

Enable Smart Charge

Smart Charge learns from your charging habits and manages the charging process intelligently. This feature reduces the battery wear level and prolongs the battery life by reducing the time your device spends fully charged. It is advised that you keep this feature enabled.

For example, if you are used to charging your devices overnight or for an extended period of time, Smart Charge will pause the charging when the battery capacity reaches a certain level. Before you get up in the morning, Smart Charge will resume charging until your device is fully charged. This reduces the time your device spends fully charged to slow down battery wear and prolong the battery life.

 Data about your charging habits will only be used on your device and will not be backed up or uploaded to the cloud.

To enable this feature, go to **Settings > Battery > More battery settings**, and enable **Smart Charge**.

Enable Smart Battery Capacity

Smart Battery Capacity intelligently adjusts the maximum available battery capacity based on the current battery state to slow down battery wear and prolong the battery lifespan. It is advised that you keep this feature enabled.

To enable this feature, go to **Settings > Battery > More battery settings**, and enable **Smart Battery Capacity**.

Storage

Check Storage Usage

Go to **Settings > Storage** to check storage usage and optimize it when you feel necessary.

Clear Tablet Storage

The **Cleanup** of **System Manager** will scan the Storage for redundant files and large files, such as application residues, redundant installation packages, etc., and provide cleaning suggestions to help you free up space.

- 1** Go to **System Manager** and tap **Cleanup**.
- 2** When the scan is completed, tap **Clean up** behind the item to be cleaned and follow the instructions to delete redundant files.

 Swipe down from the top of the screen and the tablet will rescan the Storage.

Clean Up Duplicate Files

System Manager can identify duplicate files on your tablet .

On the **Cleanup** screen, touch **Duplicate files**, then select unwanted files to delete them.

Security

Used Password Vault to automatically fill in your account number and password

Use Password Vault to save your account number and password for applications and fill them in automatically when logging in to the application. Account numbers and passwords are stored on the device through hardware encryption and are not accessed by Honor, nor are your data uploaded to the Internet or servers.

-  • Before using Password Vault, please set a lock screen password for your tablet.
- Some apps may not support Password Vault.

Autofill Usernames and Passwords

- 1** Go to **Settings > Security & privacy > Device and data protection > Password and passkey > Password Vault**, and enable **Automatically save and fill in usernames and passwords**.
- 2** Enter usernames and passwords when logging into the app for the first time. When logging in, tablet will automatically remind you of storing.
 - If you want to store the username and password locally only, please tap **SAVE ON THE DEVICE ONLY** in the pop-up.
 - If you want to sync your username and password to other devices that are logged into your HONOR ID, go to **Settings > Security & privacy > Device and data protection > Password and passkey > Password Vault**, tap **Sync Password Vault data**, or tap **SYNC TO OTHER DEVICES** in the pop-up to store password.
- 3** When you log in again, pass the lock screen authentication to autofill the username and password.

Through **Device Clone**, the data in Password Vault can be transferred to HONOR tablet when changing a new device. You can quickly log in the new tablet.

View or Delete Stored Usernames and Passwords

You can view or delete the usernames and passwords stored in Password Vault at any time.

Go to **Settings > Security & privacy > Device and data protection > Password and passkey > Password Vault > ACCOUNTS** to view or delete the stored usernames and passwords.

Disable Password Vault

Go to **Settings > Security & privacy > Device and data protection > Password and passkey > Password Vault**, and disable **Automatically save and fill in usernames and passwords**.

Use App Lock to Protect Your Privacy

You can lock apps containing private data, such as chat and payment apps, to prevent unauthorized access.

Enable App Lock

Go to **Settings > Security & privacy > Device and data protection > App Lock > ENABLE**, then follow the onscreen instructions to set the App Lock password and select the apps to lock.

If you have enabled face or fingerprint unlock, you can link App Lock with a face ID or fingerprint ID as prompted.

 This feature may vary by device.

Change the App Lock Password or Security Questions

Enter the **App Lock** settings screen, go to  > **Password type**, and select **Lock screen password** or **Custom PIN** as the App Lock password.

If you select **Custom PIN**, you can go on to set a new password and security questions.

Cancel or Disable App Lock

On the **App Lock** settings screen, do the following:

- **Cancel App Lock:** On the list of locked apps, toggle off the switches beside the apps for which you want to cancel App Lock.
- **Reset App Lock:** Go to  > **DISABLE APP LOCK > DISABLE**. This will cancel all locks, and clear all App Lock settings.

Privacy

Use Location Services

Some apps need to obtain your location information to provide better services. You can enable or disable location services, and grant or deny permissions to access location information for particular apps as required.

Enable or Disable Location Services

You can enable or disable location services in either of the following ways:

- Swipe down from the top right of the screen to open the Control Center, and enable or disable  .
- Alternatively, go to **Settings > Location**, and enable or disable **Use location**.

After location services are disabled, your tablet will prevent all apps and services from collecting and using location information, with the exception of some built-in apps. When these apps or services need to use location information, your tablet will remind you to enable location services again.

Increase the Accuracy of Location Services

You can improve the positioning accuracy of your tablet by allowing apps and services to scan for nearby Wi-Fi networks and Bluetooth devices.

 The feature availability varies by device.

Go to **Settings > Location > Advanced settings**, then set the options as required.

Allow or Forbid Apps to Obtain Location Information

You can allow or forbid an app to access location information, set to allow only while in use, allow all the time, or deny, and more.

- 1 Go to **Settings > Apps > Permission manager**, touch **Location**, and check which apps have been granted access to location information.
- 2 Touch the corresponding app and follow the onscreen instructions to grant or deny permissions.

Permission management

Apps may require certain permissions, such as the Location permission, in order to provide you with corresponding services.

However, some apps may obtain excessive permissions, posing potential risks to your information privacy and security. You can check the permissions granted to each app and deny those you deem unnecessary.

Review permission access logs

You can review and manage privacy access logs as needed to disable unjustified permissions and enjoy better services.

Go to the **Permission manager** screen and select a permission to turn on or off the application's access.

Manage the Location Permission

After granting the Location permission to an app, it can obtain your location information at any time. For example, if a map app is granted the Location permission, it can provide you with location and navigation services. You can revoke the permission if you do not need these services.

- 1 Go to **Settings > Apps > Permission manager**.
- 2 On the **Permission manager** screen, touch **Location**, touch the icon of the corresponding app, then select one of the access permission options.

Accessibility

Favorites Space

With Favorites Space, you can quickly collect graphics, web pages, videos, documents and other materials in one place to easily review and organize them, and also synchronize to MagicRing devices to share collected content across devices.

Drag favorited content

- Go to **Settings > Accessibility features > Favourites Space**, and ensure that all the functions are enabled.
 - Go to **Settings > HONOR AI > Magic Portal** and make sure **Magic Portal** is enabled.
- 1 Drag content into Favorites: Press and hold images, videos, text, or documents until they float, then drag them to the screen edge **Favourites Space** and release them, and then the content will be saved into **Favourites Space**.
 - 2 Drag content out of Favorites: Tap from the edge of the screen to expand **Favourites Space**. Press and hold the favorites to drag them out to other apps.
-  Whether the collected content can be dragged out to other apps depends on the collected content and apps. Please refer to the actual situation.

Manage Favorites Space

Tap to expand **Favourites Space** from the edge of the screen, you can search, filter, share and export the collected contents.

- Tap to expand **Favourites Space** from the edge of the screen, tap the upper right corner  > **Full screen**, tap  and enter keywords to search for collected contents, and then tap  to filter contents by type.
- In **Favourites Space**, tap the upper right corner  > **Select**, you can choose one or more collected contents, which can be shared, exported, moved and deleted.
- Tap the upper right corner  > **Clipboard**, you can view and search only copied and cut text in Favorites.
- Tap the upper right corner  > **Add to home screen** to create a home screen shortcut.

Share Favorites Space across devices

The content in Favorites Space can be freely transferred to phones, tablets, computers and other MagicRing devices of the same account, and can be shared and used by multiple devices.

Go to **Settings > Accessibility features > Favourites Space**, and make sure **Share across devices** is enabled.

Set Scheduled Power On/Off

Use the **Scheduled power on/off** feature to power your tablet on and off at set times, to save power and prevent interruptions while resting.

- 1 Go to **Settings > Accessibility features > Scheduled power on/off**, and enable **Scheduled power on/off**.
- 2 Set the power on, power off and repeat. Your tablet will power on and off automatically at the specified times.

To stop using this feature, disable **Scheduled power on/off**.

Accessible use of a tablet

With assistive features, your tablet can be easily used by everyone, including people with disabilities, ensuring that everyone can equally enjoy the convenience brought by technology. The accessibility features include the following categories:

- **VISION**: assisting individuals with low vision or blindness in using the tablet, such as **Colour correction**.
- **HEARING**: assisting individuals with hearing impairments or deafness in using the tablet, such as **Captions**, **Flash for Alerts**.
- **INTERACTION CONTROL**: assisting individuals with limited hand functionality or cognitive impairments in using the tablet, such as **Accessibility shortcut**, **Power button ends call**.

Go to **Settings > Accessibility features > Accessibility** to view the accessibility features supported by this tablet. In the **Accessibility** settings interface, tap  > **Restore defaults** to reset the current accessibility settings at any time.

Customize Text-to-speech (TTS)

Text-to-speech (TTS) allows the text on the tablet to be read out in voice, and can be used in conjunction with **TalkBack**.

Go to **Settings > Accessibility features > Accessibility > Text-to-speech**, and you can:

- **Set engine**: Under **PREFERRED ENGINE**, tap the icon  besides the engine name, you can customize the language and more.
- **Adjust Speech rate**: Slide **Speech rate** control bar, you can adjust the reading speed.

- **Adjust Pitch:** Slide **Pitch** control bar, you can adjust the pitch of the reading.
- **Reset speech rate:** Tap **Reset speech rate**, you can reset the text speaking speed to the default value.
- **Reset speech pitch:** Tap **Reset speech pitch**, you can reset the reading tone of text to the default value.
- During the customization process, you can tap **Listen to a sample** at any time to consider whether the current voice is satisfactory.

Magnification

By enabling the **Magnification** feature, you can zoom in on specific areas of the screen, making it easier to read small text.

Go to **Settings > Accessibility features > Accessibility > Magnification**, and turn on the **Magnification** switch. You can:

- **Partial Zoom Display:** tap the screen three times quickly with one finger to zoom in on the touched area (tap three times again to return to the previous view).
- **Pan the Screen:** while in partial zoom mode, drag two fingers on the screen.
- **Adjust Zoom Level:** while in partial zoom mode, pinch or spread two fingers on the screen.
- **Temporary Zoom:** quickly tap the screen three times with one finger, then press and hold the screen (i.e., double-tap quickly followed by a long press). This will temporarily zoom in on the touched area. You can drag your finger to view any part of the screen, and release your finger to return to the previous view.
-  Once this feature is enabled, **One-Handed mode** will be automatically turned off.
 - After enabling this feature, the response speed of applications such as **Phone**, **Calculator** may slow down. Please refer to actual performance.
 - When playing games or using applications that require multiple consecutive taps on a tablet, it is recommended to enable this feature with caution to avoid conflicts between the **Magnification** and in-app operations.

Enable Large mouse pointer

When a tablet is connected to a mouse, the mouse pointer will enlarge, making navigation more convenient.

Go to **Settings > Accessibility features > Accessibility**, and turn on the **Large mouse pointer** switch.

-  If your tablet is not connected to a mouse, enabling this feature will have no effect.

Colour correction

By adjusting the color display settings on your tablet, it can help individuals with color vision deficiency to more easily distinguish colors and use the screen.

Go to **Settings > Accessibility features > Accessibility > Colour correction**, turn on the **Colour correction** switch, and then choose the appropriate color display mode according to your needs.

Enable Colour inversion

Reversing the screen colors can help individuals with visual impairments better distinguish screen content and improve readability.

Go to **Settings > Accessibility features > Accessibility**, and turn on the **Colour inversion** switch.

-  • Enabling this feature may impact performance.

Enable High contrast text

By darkening the font color and creating contrast with the background, it helps individuals with impaired vision see more clearly.

Go to **Settings > Accessibility features > Accessibility**, and turn on the **High contrast text** switch.

-  • When **High contrast text** is enabled, it will default to **Light** mode and turn off the **Auto-switch**.

Enable Advanced visual effects

The use of color selection, animations, blur effects, and lighting layers enhances both the visual appeal and the user interaction experience of the interface.

Go to **Settings > Accessibility features > Accessibility**, and turn on **Advanced visual effects**.

Connect Hearing aid

You need to turn on **Bluetooth** first, then connect the **Hearing aid**.

- 1 Go to **Settings > Accessibility features > Accessibility > Hearing aid**, and turn on the **Bluetooth**.
- 2 Under **Available devices**, select the **Hearing aid** you want to pair and follow the on-screen instructions to complete the pairing.
- 3 You can also go to **Settings > Bluetooth > Available devices**, and look for the device with the  icon to pair.

-  • Please make sure the **Hearing aid** has sufficient battery and is within **Bluetooth** range (approximately 10 meters).

Enable Mono audio

Mono audio is designed for individuals with hearing impairment in one ear. When enabled, audio channels will be merged during playback to provide a clearer and more focused sound experience.

Go to **Settings > Accessibility features > Accessibility**, and turn on **Mono audio**.

Adjust Audio balance

You can adjust the balance of **Mono audio** to increase the volume of the left or right channel.

Go to **Settings > Accessibility features > Accessibility**, slide the control block under **Audio balance** to adjust the audio direction. For example, if you have difficulty hearing in your left ear, slide the control block to the left.

Enable Captions

Turning on **Captions** will convert spoken audio into text, making it easier for individuals with hearing impairments to understand the content.

Go to **Settings > Accessibility features > Accessibility > Captions**, and turn on **Captions**. You can further customize **Language**, **Font size** and **Caption style** according to your personal needs.

Flash for Alerts

When receiving a call, notification, or alarm, the camera flash and screen will blink to help ensure you don't miss any alerts.

Go to **Settings > Accessibility features > Accessibility > Flash for Alerts**, you can:

- Turn on **Screen flash**, and customize the blinking color.

Set up Accessibility shortcut

You can set up the volume buttons to quickly launch an accessibility feature or service.

- 1 Go to **Settings > Accessibility features > Accessibility > Accessibility shortcut**.
- 2 Turn on the **Accessibility shortcut** switch.
- 3 Tap **Select feature** and select the feature you want to launch via the shortcut.

Once enabled, press and hold both the volume up and down buttons for 3 seconds to launch the accessibility shortcut.

-  Note that only certain accessibility features or services can be accessed through this shortcut. Please refer to the actual settings for availability.

Adjust Touch Response Time

You can adjust the response time for both tapping and long pressing the screen according to your needs.

Go to **Settings > Accessibility features > Accessibility > Touch**, you can:

- Select **Tap duration**: adjust the length of time the tap needs to be held.
- Select **Long press duration**: adjust the length of time the long press needs to be held.
- Enable **Ignore repeated touches**: multiple taps within the set time will be treated as a single tap. Once enabled, you can further adjust the time interval.

Click when cursor stops

When a tablet is connected to a mouse, you can set it to automatically click after the cursor pauses for a certain amount of time, making it easier for users with limited hand functionality to operate the device.

Go to **Settings > Accessibility features > Accessibility > Click when cursor stops**, turn on **Click when cursor stops**, slide the control block under **Click when cursor stops** to adjust the cursor pause duration.

-  • If your tablet or is not connected to a mouse, enabling this feature will have no effect.

Enable Power button ends call

After a call, you can press the power button to end the call.

Go to **Settings > Accessibility features > Accessibility**, turn on **Power button ends call**.

Shortcuts and Gestures

You can easily access common functions using shortcuts and gestures. You can go to **Settings > Accessibility features > Shortcuts & gestures** to view the functions supported by this device model.

Double-Tap on the Volume Down Button to Enable Quick Launch

In the dialog box displayed after you go to **Settings > Accessibility features > Shortcuts & gestures**, tap **Double press the volume down button with the screen off**. Select the functions to which you want to easily access, such as **Turn on/off flashlight**.

Triggering Common Functions Through Three-finger Swipe Down

You can customize the functions triggered by Three-finger swipe down.

Go to **Settings > Accessibility features > Shortcuts & gestures**, tap **Screenshot/Global Favorites** and then **Three-finger swipe down**. Then, select the functions to be triggered through Three-finger swipe down or turn off **Three-finger swipe down**.

Quick Start to Record Screen

Knock twice on the screen with a knuckle to rapidly start recording the screen.

Go to **Settings > Accessibility features > Shortcuts & gestures**, and tap **Record screen** to turn on **Record screen**.

Quick Wake-Up

Raise your device or double tap on the screen to quickly wake your device.

Go to **Settings > Accessibility features > Shortcuts & gestures** and tap **Screen On/Off** to turn on **Raise to wake** and **Double-tap to wake**.

Use a Stylus to Write Easily

The stylus for your tablet works just like your finger, but is far more accurate and flexible, offering a real writing experience. It also supports Instant Write, Global Handwriting, Free Mark, , etc. It can also be used with special applications to make writing more enjoyable.

Use a Stylus to Enable Instant Write

When the screen is off, tap the screen with a stylus to quickly open Notes for writing, and even resume the last unsaved content, allowing you to extend your inspiration and creativity anytime, anywhere. You can choose from a variety of stylus colors and use tools to erase, rotate, and scale text.

1 Enable Instant Write: Go to **Settings > Accessibility features > Stylus > Instant Write** and make sure **Instant Write** is turned on.

2 Set up Instant Write: In **Instant Write**, you can set your Instant Write preferences and the screen-off time limit to continue writing:

- Tap **Continue writing your note** to save the note or continue writing.
- Tap **Time limit** to reset the time limit to continue writing.

 When writing in **Notes**, tap the currently used brush in the toolbar to select the brush thickness. When the current writing tool is the eraser, tap the eraser again to select **Area eraser**, **Stroke eraser**, or **Clear handwritten content**.

Use a Stylus to Pick Colors Across Apps

When you use a stylus to draw in **Notes**, you can easily pick colors from other apps.

Go to **Notes**, tap  to create a new note, or open an existing **Typed notes**.

Pick colors across apps:

1 In the multi-window mode, on the **Notes** page, tap  > **Handwrite** to enter the handwriting panel.

2 In the **handwriting kit** panel, tap  > , tap or drag the color picking ring at the target location to pick a color.

Cross-device color picking: Swipe down from the top right of the status bar to enable Control Center, tap **Multi-Screen Collaboration**, and connect your tablet and phone by following the instructions, and then you can use the color picking ring to select colors on your phone.

Edit Floating Menu

- 1 Go to **Settings > Accessibility features > Stylus** and confirm enabling **Floating menu**.
- 2 Tap **Edit floating menu**, choose the functions that you need in **Stylus**, and add them to **Floating menu**.

Use Global Lasso with Stylus

You can circle the content you need on any screen of your tablet. Text content can be converted to editable text with one tap. Pictures can be dragged or pasted across apps or be saved as images.

- 1 Tap  > **Settings > Edit floating menu**, and add **Global Lasso** to **Floating menu**.
- 2 **Circle text:** Tap  > **Global Lasso**, circle the text, and select **Text**. Tap **COPY**, and paste the recognizable text into the text box.
Circle picture: Circle the people, animals, or other objects in the picture, and then you can single it out to copy it or save it as an image.
Save and cross-app dragging: Circle the content, select **Save**, and you can save the content into images. In the multi-window mode, touch and hold the circled area and drag it to insert the image of the content to apps such as **HONOR Docs** and **Notes**.
- 3 Afterward, tap  to exit **Global Lasso**.

Set Multi-User

Add a User or Guest Account

- 1 Go to **Settings > Users & accounts > USERS > Current user**, touch **Add user** or **Add guest**, then follow the onscreen instructions to add an account.
- 2 Touch **Add user**, After entering a nickname and touch **ADD**, enter the user space according to the interface prompts and complete the user data configuration. Touch **Add guest > ADD**, enter the guest space according to the interface prompts.
- 3 Install apps as needed. Note that if a newer version of an app has been installed by another user, the app installation will fail.

A maximum of three user and one guest accounts can be added.

Authorize a User or Guest Account to Make Calls

You can set whether to allow a user or guest account to make calls or use other functions on your tablet .

 Calling services are not supported on Wi-Fi only tablets.

- 1 Access your tablet as the administrator and go to **Settings > Users & accounts > USERS > Current user**.
- 2 Touch the related account, and select the permissions you want to authorize.

Switch Between the Owner, User, and Guest

Go to **Settings > Users & accounts > USERS > Current user**, and touch the name of the account you wish to switch to, then tap **Switch user**.

Delete a User or Guest Account

Deleting a user or guest account will delete all its related data. Please exercise caution. After accessing your tablet as the owner, use either of the following methods to delete a user or guest account:

- Go to **Settings > Users & accounts > USERS > Current user**, touch the name of the account you wish to delete, then follow the onscreen instructions to delete it.
- Swipe down from the top right of the screen to open the Control Center, touch  > **MORE SETTINGS**, touch the name of the account you wish to delete, then follow the onscreen instructions to delete it.

System & Updates

Change system language and region

- 1 Go to **Settings > System & updates > Language & input > Language and region** and select a language.
- 2 If the language you want to use is not in the list, tap **ADD LANGUAGE**, search and add it to the language list, and then select the language.
 -  • The system support many languages, but not all. You might not find the language you want.
 - You can also swipe up the screen to the bottom of the language list and tap **Update list** there to update the languages supported by the system.
- 3 Tap **Region** to select your country/region. The system interface will be adjusted according to the cultural habits of your chosen country or region.

Set the System Date and Time

Your tablet is able to sync to the local date, time, and time zone over a mobile network. You can also manually set the date, time, and time zone for your tablet .

Go to **Settings > System & updates > Date & time**, then set the options according to your requirements.

Set the Date and Time Automatically or Manually

- Enable **Automatic date & time**, and your tablet will sync to the local date and time over a mobile network.
- To manually set the date and time, disable **Automatic date & time**.

Change the Time Zone

 This feature may vary by device.

- Enable **Set automatically**, and your tablet will sync to the local time zone over a mobile network.
- To manually set the time zone, disable **Set automatically**.

Change the Time Format

- Enable **24-hour time** and your tablet will display time in the 24-hour format.
- Disable **24-hour time** and your tablet will display time in the 12-hour format.

Back Up with an External Storage Device

Back up data to USB storage devices

When the tablet is low on storage space, you should regularly back up large files or important data to a USB storage device (e.g., USB flash drive, card reader).

- 1 Connect the tablet to the USB storage device with a USB OTG cable.
- 2 Go to tablet **Settings > System & updates > Backup & restore > Data backup > External storage** and select **USB storage** on the **External storage** screen.
- 3 Tap **BACK UP**, check the data you want to back up, and tap **Back up**.
- 4 When backing up for the first time, follow the on-screen instructions to set the password and password hint. The data will be encrypted when backing up. Please remember the backup password: After the backup password is set, you do not need to enter the password for later backups, but you need to enter it for verification to recover files.

To reset the password, go to the **USB storage** backup screen, tap  > **Reset password**, and follow on-screen instructions to complete the reset.

 The reset password is valid only for subsequent backups, not for previous backups.

Recover backup data from USB storage devices

- 1 Connect the tablet to the USB storage device with a USB OTG cable.
- 2 Go to tablet **Settings > System & updates > Backup & restore > Data backup > External storage** and select **USB storage** on the **External storage** screen.
- 3 Select the appropriate backup record entry in the **RESTORE FROM BACKUP** list and open it.
- 4 Select the data you need to recover, tap **Restore**, follow the prompts to enter the password, and then recover the data.

Restore Your Tablet to Default Settings or Factory Settings

Reset Network Settings

This operation will reset your Wi-Fi , mobile data network, and Bluetooth settings. It will not change any other settings on your tablet or delete any data.

Go to **Settings > System & updates > Reset**, touch **Reset network settings**, then follow the onscreen instructions to reset network settings.

Reset All Settings

This will restore network settings, lock screen passwords and home screen layout. If the tablet supports fingerprint or face recognition, it will also restore fingerprint and face IDs, but will not delete other types of data or files. Other settings, including , user account, device administrator will not be restored.

 If you have set password and Fingerprint or Face ID in the app at the same time (such as Safe), the Fingerprint or Face ID will be deleted after restoring the settings, but the password will stay. Please backup the data in advance before restoring the settings.

If Stay in sync is enabled, and the Data Sync switch is turned on, the Wi-Fi setting data stored locally or on the cloud of the tablet and other HONOR devices (logged in to the same HONOR ID) will be restored at the same time.

Go to **Settings > System & updates > Reset**, tap **Reset all settings**, and restore it based on the prompt.

Restore Factory Settings

This operation will erase data on your tablet , including your accounts, app data and system settings, installed apps, music, images, all files in the internal storage, security chip contents, and locally-stored system, app, and personal data related to HONOR IDs. Make sure to back up your data before restoring your tablet to its factory settings.

Go to **Settings > System & updates > Reset > Reset tablet**, touch **Reset tablet**, and follow the onscreen instructions to restore factory settings.

Use Another Input Method

You can download a third-party input method and set it as the default input method.

- 1 Download the input method from an official app market.
- 2 Follow the onscreen instructions to set it as the default input method, or go to **Settings > System & updates > Language & input > Default keyboard** and select the input method.

Use Device Clone to Move Data to Your New Device

Device Clone lets you quickly and seamlessly move all the basic data (including contacts, calendar, images, and videos) from your old tablet to your new tablet.

Migrate Data from a Device

- 1 On your new tablet, open the **Device Clone** app. Alternatively, go to **Settings > System & updates > Device Clone**, touch **This is the new device**, then select old device type.
- 2 Follow the onscreen instructions to download and install **Device Clone** on your old device.
- 3 On your old device, open the **Device Clone** app and touch **This is the old device**. Follow the onscreen instructions to connect your old device with your new tablet by scanning a code or connecting manually.
- 4 On your old device, select the data you want to clone, Follow the onscreen instructions to start cloning.

 **Device Clone** is only available on tablets running Android 7.0 or later, iOS 8.0 or later.

Update Your Tablet System Online

When an update is available, your tablet will prompt you to download and install the update package.

-  • Before updating, make sure your tablet is running an official system version. Otherwise, the update may fail and your tablet may experience unknown issues.
- Back up your user data before the update.
- After an update, third-party apps that aren't compatible with the new system version may become unavailable. In some cases, it may take some time for a compatible app version to be released.
- During the update, do not power off or restart your tablet, remove the memory card, or insert a memory card.

- 1 Go to **Settings > System & updates > Software update**, and touch **CHECK FOR UPDATES**.
- 2 When an update is available, you can either manually download and install the update package, or update your tablet automatically overnight.
 - Download and install the update package: Go to **New version > DOWNLOAD AND INSTALL**. To avoid data usage, connect your tablet to a Wi-Fi network when downloading the update package.
Your tablet will automatically restart once the update is complete.
 - Update overnight: Touch  > **Device settings**, and enable **Auto-download over Wi-Fi** and **Update overnight**.
Your tablet will automatically update and restart between 02:00 – 04:00.
To ensure a successful overnight update, make sure that your tablet is powered on, the screen is locked, there are no alarms set for this period of time, and the battery level remains higher than 35%. Connect your tablet to a charger if necessary.

To disable automatic updates, touch  > **Device settings** on the **Software update** screen, then disable **Auto-download over Wi-Fi**.

About Tablet

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